

**Munising Township Regular Board Meeting - October 4, 2010 - 7:00-7:50 p.m.**

**Roll Call:** Board members present; Trustee - Lisa Howard ran the meeting tonight in supervisor Wilson's absence. Deputy Clerk -Terri Leveque, Treasurer- Bonnie Fulcher, Deputy Treasurer- Janet Miron, Trustee- Wally Ahlborn, Absent- Clerk - Selina Balko. Supervisor - Dan Wilson. Visitors: Debbie Fulcher, Ron Bell.

Trustee Howard opened our October meeting leading us with the pledge.

**Public Comment:** None

**Approval of Minutes:** Motion Ahlborn/Second Fulcher to approve the minutes of the September meeting. All Ayes, No Nays, Motion Passed

**Clerk's Correspondence:** DNRE permit regarding rerouting part of an existing snowmobile trail due to safety concerns and putting a bridge over Hickory creek. We also received an Annual report guide from ATC(American Transmission Company)which describes economic and regional solutions to electric reliability needs.

**Supervisor's Correspondence:** None

**Fire Department:** No report

**Clerk's Report:** It has been a real busy month with having to learn Quick Books. We are still not up to date. I have put in 5 months of checks, and 3 months of receipts and deposits. This program I knew nothing about when I started here, so I am slowly learning all of these things and it is challenging. Now it is a real busy time getting ready for the election with absent voter requests and getting the ballots out as soon as possible. We also have the QVF to contend with which is a voter list we have to go through with all 3 precincts

**Supervisor's Report:** No report

**Unfinished Business:** Did everybody review the policy changes? We do have 1 that should have been in your mailboxes. Review policy-- FOIA -(Freedom of Information Act)

We kept it real simple. Munising Township Clerk is our FOIA coordinator. All requests go through her. The fees for a FOIA requests will be .15 per single sided 8 1/2 X 11 sheet. The fee for other types of public records that require specialized copying will be the exact cost the township occurs. **Fulcher made motion to approve FOIA policy /Ahlborn Second**

**All Ayes/ No Nays, Motion Passed**

Lisa asked about holding off on the other policies for another month. Lisa made a motion to table the policies until the November meeting. Wally **made a motion that we do that / Fulcher Second. All Ayes/ No Nays Motion passed. .**

**New Business: --Discuss/Approve Park and Rec. Contract**

**A --Joint Interim Agreement for the Provision of a Public Recreation System**

One is for Sue, and one is for Deb the only difference is the amount of money each one makes. All 4 financial partners need to sign and date. Munising Township, AuTrain Township, Grand Island Township, and City of Munising. Wally had asked if anything had changed in the contract? Debbie stated she had not seen the contract yet so I gave her my copy to read. **Wally moves to accept Agreement/ Howard seconds. All Ayes/ No Nays. Motion carried**

**B --Agreement to Employ An Independent Contractor-** Lisa stated she would assume this was drawn up by a lawyer, It needed to be signed by the new employee, and our Chairperson for the township for the night -Trustee Lisa Howard. Howard entertained a motion to accept the agreement to Employ Independent Contractors. **Fulcher Motion/ Ahlborn second. All Ayes/ No Nays Motion Passed**

**C--Discussion of a Credit Card for Alger Park and Rec.-**Dan said he would be in favor of one as long as it had a small credit limit. Debbie talked about the need and why she would get good use of one for some of the pictures on line and like movies and stuff. She also stated they pay the balance off every month. **Motion Fulcher / Second Ahlborn to get a Visa card. All Ayes/ No Nays**

**D--Discuss /Award Snowplow Bids -- Fulcher Motion to Accept Bids /Ahlborn Second All Ayes/ No Nays.** Northern Excavating-- 2011-2012 Snow plow season \$52.00/hr.billing done by actual time, or \$36.00/hr.against anyone bidding an hour minimum. Gerou excavating 1011-2012 snow plow season. \$42.00 / per hour. Seaberg Contracting- \$60.00 per hour or \$35.00 per time .Bid went to Northern excavating with a rate of \$52.00/ hr. with billing done by actual time. Ron stated it does not take an hour to plow. Lisa was saying maybe they should go with the Northern Excavating actual time since it does not take a whole hour to plow the parking lot and they have done a great job in the past. Ahlborns Recommendation for snow removal is Northern Excavation. **Motion Ahlborn/ Second Fulcher All Ayes/ No Nays. Motion Passed. Decided on \$52.00 pro-rated.**

**E. - Discuss /Approve Hiring, Anderson - Tackman to assist with Bookkeeping.**

Need to catch up on our Quick Books for Munising Township. I have put a lot in the quick books but there still is more to go and we need to get caught up. There also has not been a reconciliation done since 03/31/2010. This is something that needs to be done monthly.

**Howard with a Motion to hire Anderson-Tackman until caught up/Fulcher Second. All Ayes/ No Nays. Motion Passed**

**F----Discuss/ approve adding prior check approval as a policy---** (add under current policy 5a) probably ask policy committee to write this for approval at November meeting.

Until we get policy in November we need to approve the writing of 4 checks **Fulcher so moves that we approve October 13th, 2010 check #508 & 509 payroll and October 27th, 2010 check # 510 & 511 for the payroll for Debbie Fulcher and Sue Bond /Howard second. All Ayes/ No nays Motion approved**

**G-- Discuss/ Approve Zumba Class --**For November & December on Monday & Wednesday. Suzette Carberry is the Teacher. Debbie said her class is now from 6:30-7:30pm. She does realize there is going to be some conflict on these nights and is willing to work around it. They also talked about other possibilities where Zumba could be held. It is a very big thing in communities now. Discussion on whether there would be a charge for the class in the town hall being that Alger park and Rec now is part of the town hall. **Howard made Motion to approve Zumba class for this session / Ahlborn Second. All Ayes/ No Nays Motion passed.**

**Committee/ Policy Reports:** -- Lisa stopped by Greater Munising Bay for Economic Development today and asked about their map and working with Alger Parks and Rec. and was told there was no final decision has been reached and that they are feeling a time crunch. Char is out of town as is Tom Dolaski. They will be having an emergency meeting very shortly, because they need to make a move. They have not said yes, or no to Alger Parks and Rec on the Map yet.

**Public Comment:**--None

**Building Report--**

Tuesday-- October 5th, And 9th, WEquiltMORE--1:00pm- ?

Monday--October 11th, MARSP, 10:00--1:00

Wednesday-- October 13th, Planning Commission --6:30pm

Thursday-October 14th, Munising Bay Quilt Guild --6:00pm

Monday-- October 18th Wetmore Community Club --7:00pm

Wednesday --October 20th MSU Loggers --1:00- 9:00pm

Tuesday -- October 19th-- Public Accuracy Test-- 10:00

Thursday -- October 21st-- Election School --1:00

October 21st. --Alger Park & Rec Board meeting-- 4:00

**Treasure's Report:** Receipts- (8503-8524)+35,930.32 Disbursements (09/07/10 meeting) - \$29,196.60 balance savings account as of 10/01/2010-\$126,063.68 Balance General Fund \$126.32 Balance Road Millage Acct. (disbursements to PSB) for Road Bond interest pymt.(6,957.22)

**Motion Howard / Second Ahlborn** to pay bills 9455through 9512 motion passed.

**Motion made by Ahlborn /Second Howard to pay the employees with checks**  
508,509,510,511. **All Ayes/No Nays Motion Passed**

**Next meeting Date:** November 1st at 7:00 pm

**Motion to adjourn-** Ahlborn/Motion Fulcher/Second.

Propose and Approved  
Respectfully submitted