

**Munising Township Regular Board Meeting Minutes**  
**February 6<sup>th</sup>, 2017 7:00 p.m. – 8:25 p.m.**

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**Roll Call:**

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, Trustee—Carmon Decet, and Trustee—Selina Balko. Also present: Assistant Fire Chief—Bob Balko, Janet Miron, Dave Nelson, and Roger Carlson.

Supervisor Howard opened our February 6<sup>th</sup>, 2017 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None

**Approval of Minutes:**

Moved Decet/seconded Willson, to **approve minutes of January 2<sup>nd</sup>, 2017, Township Board meeting with no corrections.** Carried. Moved Balko/Seconded Decet, to **approve January 19<sup>th</sup>, 2017, Township Board special meeting with no corrections.** Carried.

**Clerk's Correspondence:**

State of MI – packet of amended rules to the Construction Code (info. sent to all clerks in MI and does not apply to us); Anderson, Tackman & Company, PLC - annual newsletter pertaining to tax and business alerts; John Hancock – financial reports; Michigan Marijuana Law Experts, LLC (MMLE); First Merit Bank – merger with Huntington National Bank; and an email from Local 3 News (Marquette) – inquiry featuring Munising Township on their special series, U.P.'s Tiny Towns.

**Supervisor's Correspondence:**

U.S. Census bureau – updated contact info.; Boundary Annexation Survey – updated Supervisor info., letter from John Kivela; MTA's training brochures for Building a Better Budget, Board Roles and Relations, and Board of Review; Charter – TV service adjustment; letter from City of Munising – electronic copy of their Master Plan; DTE Energy – hearing notice; Advanced Technology Recycling – Grand Rapids; Charter Communication; and Michigan Environmental Report.

**Requested Items:**

A: Fire Department – None

**Clerk's Report:**

Willson reported that the “New Officials Training”, held in January, was very informative. The W-2's and 1099's went out mid-January. AccuVote (election) machines went to the County for maintenance. Tom Lindeman with Michigan Township Participating Plan performed his property and casualty inspection and we passed. Marianne Laskay completed her final Redevelopment Ready Communities (RRC) Best Practices Training Series in January. Munising Public School's Election Coordinating Committee meeting was held on February 3<sup>rd</sup> to update the agreement; a school election this November is a possibility. Election audit of Precinct 2 expected within a few weeks. Two BOR members are attending training this week in Harris.

**Supervisor's Report:**

Howard reported that the roof has been leaking and needs to be replaced. Lowes provided budgetary estimates of approximately \$43,000. Wood Island Landfill received another violation on 1/24/17 which requires that they install a gas collection system. Alger County Rural Task Force meeting was held to determine where ACRC's federal funds will be spent. The funds are used for primary roads. H-15 is scheduled for preventative maintenance in 2017. Received a proposal from American Tower and forwarded to our attorney. Questioned American Tower as to how we go about getting Verizon on it and found out that they are always actively marketing to add to their towers; so we, as residents, should contact Verizon if we are unhappy with our coverage area. Received state revenue sharing money. Notice from Altran seeking board members. Possible Dump Day on May 13<sup>th</sup>. Spoke with Clint Michelin and Todd Brock regarding our Fire Department transporting accident victims. Office is closed February 20<sup>th</sup> for Presidents' Day. Golder Associates recommended to the state that we monitor the old landfill every 3 years with our final post-closure monitoring event in 2026.

**Unfinished Business:**

A: Discuss Blight Ordinance—The board discussed updating our Blight Ordinance.

B: Discuss Website—The board discussed the information gathered from several web developers to

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determine which developer would better suit our needs and expectations. Moved Decet/seconded Balko, to **move forward with Kelley Marketing for website and logo design based on the contract presented, in the amount of \$3,500.** Carried.

**New Business:**

A: Consider committee appointments—The board discussed the different committees and vacancies. Moved Howard/seconded Balko, to **appoint Carmon Decet to the Planning Commission and the Zoning Board of Appeals in place of Patty Willson.** Carried. Moved Howard/seconded Decet, to **appoint Selina Balko to the Industrial Park Board in place of Lisa Howard.** Carried. Moved Howard/second Willson, to **appoint Selina Balko to the Landfill Authority in place of Lisa Howard.** Carried.

B: Consider Technical Support resource—The board discussed whether to continue using Superior Solutions for technical support or to go with someone else. Consensus of the board is that it is our preference to use Jason Brisson as our IT specialist on an as needed basis.

C: Consider Toro Tractor repair—The board discussed selling the tractor, fixing/keeping the tractor, or fixing/selling the tractor. RPM, LLC provided Munising Township an estimate of \$296.89, parts and labor included. The board discussed keeping the tractor throughout the season and finding out what it's worth in case we decide we want to sell it in the future. Moved Balko/seconded Willson, to **have the Toro repaired.** Carried.

D: Amend Budget—Moved Howard/seconded Graves, to **increase B & G's "Equipment Repairs" by \$1,000, and decrease B & G's "Miscellaneous" by \$1,000.** Carried.

**Committee/Policy Reports:** None

**Public Comment:**

Comment was received from one person.

**Building Report:**

Private rentals on the 12<sup>th</sup> and 19<sup>th</sup>.  
Township Meeting on Monday the 6<sup>th</sup> at 7:00 p.m.  
Quilters on Tuesdays the 7<sup>th</sup> and 21<sup>st</sup> at 1:00 p.m.  
Quilt Guild (MBQG) on Thursday the 9<sup>th</sup> at 6:00 p.m.  
Wetmore Community Club on Monday the 20<sup>th</sup> at 6:30 p.m.  
Alger SORVA on Tuesday the 28<sup>th</sup> at 6:30 p.m.

**Treasurer's Report:**

Balance Savings (1/1/17): \$395,074.20. Receipts: \$77,190.71. Disbursements: \$22,228.34. Balance Savings (2/1/17): \$450,036.57. Balance Fire Truck Millage Account: \$375,969.57. Balance Road Millage Fund: \$103,567.81. Balance Recreation Fund: \$14,995.92. Balance Road Improvement Fund: \$24,657.96. Balance Road Bond Account: \$26,094.19. Balance General Fund: \$286.35.

**Pay Bills:**

Moved Balko/seconded Decet, to **pay bills numbered 4921 through 4987.** Carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for Monday, March 6<sup>th</sup>, 2017, at 7:00 p.m. at the Munising Township Office Complex.

**Adjournment:**

Moved Willson/seconded Graves, to **adjourn.** Carried. The meeting adjourned at 8:25 p.m.

Respectfully Submitted by Patty Willson, Clerk.

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Patty Willson, Township Clerk

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Lisa Howard, Township Supervisor