

**Munising Township Regular Board Meeting Minutes**  
**March 6<sup>th</sup>, 2017 7:00 p.m. – 8:20 p.m.**

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**Roll Call:**

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, Trustee—Selina Balko, and Trustee—Carmon Decet. Also, present: Assistant Fire Chief—Bob Balko, Janet Miron, Dave Nelson, Roger Carlson, Deb Carlson, Russ Carlson, Bob Curtis, Austin Curtis, and Patty Elvetici.

Supervisor Howard opened our March 6<sup>th</sup>, 2017 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:**

Comment was received from one person regarding the landfill

**Approval of Minutes:**

Moved Willson/seconded Balko to **approve minutes of February 6<sup>th</sup>, 2017, Township Board meeting with no corrections.** Carried.

**Clerk's Correspondence:**

Numerous companies promoting their election machines; DEQ Water Resources Division - Minor Project Permit (Buckhorn Road at Little Indian River); DEQ – 2017 Campground License Hold for repeating signage violations since 2009 (Wandering Wheels Campground); and Tri-County Volunteer Fire Department – Thank you and request for donation.

**Supervisor's Correspondence:**

DNR – Grant programs available; Pipeline safety seminar in Escanaba on March 23<sup>rd</sup>; Michigan Township Participating Plan – Thank you for participating in the Risk Control Assessment; Altran – Request for donation; UPPCO – Notice of Hearing in Lansing on March 14<sup>th</sup>; DTE – Notice of Hearing in Lansing on March 21<sup>st</sup>; MJ VanDamme – Dust control prices for 2017; Senior All Night Party Committee – Request for donation; and DEQ – Wood Island landfill received a second violation notice.

**Requested Items:**

A: Fire Department – Set up a helicopter landing zone for person involved in a snowmobile accident; Fire Chief will be on vacation for remainder of March.

**Clerk's Report:**

Willson reported that she filled out and returned the Menards account authorized users update, and filled out and returned the annual (2016) payroll information form from Burnham & Flower. Emailed Kelley Marketing the navigation list and outline of the pages we envision for the township's website and continuing to gather information to forward to her. The IT guy helped Fire Chief Anderson with his computer and fixed her scanner. Post-election audit of precinct 2 is scheduled for this Wednesday, March 8<sup>th</sup> at noon.

**Supervisor's Report:**

Howard reported receiving the revenue sharing check and franchise fees from both cable companies. Sent letter of support for a grant to replace the Doty Bridge. The Toro tractor needed an additional \$175 repair. Our custodian resigned. Cathy Burley Sowa was hired to perform a deep cleaning of our building. Spoke with Fahrner and we are first on their list for our basketball courts and they will call us in April to schedule.

**Unfinished Business:**

A: Discuss Blight Ordinance—Concerns regarding the 7-day timeframe; fencing; recreational vehicles (watercraft, ATV, ORV, snowmobiles); heavy equipment. Moved Balko/seconded Decet, to **table Blight Ordinance until April.** Carried.

B: Discuss Website—Kelley Marketing has our navigation list and an outline of the pages we envision. Willson is currently working on gathering the information for those pages outlined.

**New Business:**

A: Consider Tower Proposal—Attorney reviewed and recommended we do not accept the proposal. Moved Balko/seconded Willson, to **decline the tower proposal.** Carried.

B: Consider Budget Workshop—We need to discuss budget items and plan for our annual meeting which is coming up on the 27<sup>th</sup>. Moved Balko/seconded Decet to **schedule a budget workshop Monday, March 13<sup>th</sup> at 7:00 p.m.** Carried.

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C: Consider Custodian—Cathy Burley Sowa did a great job cleaning our building. Board discussed cleaning schedule, timeframe, rate per hour, and whether to advertise. Moved Willson/seconded Graves to **offer the custodian job to Cathy Burley Sowa at \$25 per hour and up to 3 hours per week; if she declines, we will discuss the topic further at budget workshop.** Carried.

D: Consider Planning Commission appointments—Would like to extend 3 years, but not effective until April 2017. Joe Lindquist is the township's liaison on both the Planning Commission (PC) and Zoning Board of Appeals. Moved Howard/seconded Balko to **appoint Carmon Decet as alternate on the Zoning Board of Appeals (ZBA).** Carried. Moved Howard/seconded Balko to **extend Keith Churill's term on the ZBA to April 30, 2019, and Joe Lindquist's term to April 30, 2020; extend Robyne Woodaz's term on the PC to April 30, 2019, Joe Lindquist's term to April 30, 2020, and Jolene Hetherington's term to April 30, 2019; and to appoint Kyle Matson and Rose Wilbur to the PC with terms ending April 30, 2018.** Carried

E: Consider Township "Clean Up Day"—Moved Decet/seconded Graves that we **request Wood Island Landfill be open on Saturday, May 20<sup>th</sup>, from 9:00 a.m. until 12:00 p.m., and have two roll off containers available in Shingleton during that same timeframe for our township cleanup event.**

**Committee/Policy Reports:** None

**Public Comment:**

Comment was received from one person regarding blight.

**Building Report:**

Private rental on Friday the 3<sup>rd</sup> at 4:00 p.m.  
Township Meeting on Monday the 6<sup>th</sup> at 7:00 p.m.  
Quilters on Tuesdays the 7<sup>th</sup> and 21<sup>st</sup> at 1:00 p.m.  
Board of Review meetings on the 7<sup>th</sup> at 9a, 13<sup>th</sup> from 9a-3p, and 14<sup>th</sup> from 3p-9p.  
Planning Commission Meeting the 8<sup>th</sup> at 6:30 p.m.  
Quilt Guild (MBQG) on Thursday the 9<sup>th</sup> at 6:00 p.m.  
MI United Conservation Club on Saturday the 11<sup>th</sup> at 10 a.m.  
National Guard Meeting on Sunday the 12<sup>th</sup> at 1:00 p.m.  
National Quilt Day (MBQG) on Saturday the 18<sup>th</sup>.  
Wetmore Community Club on Monday the 20<sup>th</sup> at 6:30 p.m.  
District Forest Service on Friday the 24<sup>th</sup> at 8:00 p.m.  
Township Annual Meeting on Monday the 27<sup>th</sup> at 7:00 p.m.  
Alger SORVA on Tuesday the 28<sup>th</sup> at 6:30 p.m.

**Treasurer's Report:**

Balance Savings (2/1/17): \$450,036.57. Receipts: \$29,233.29. Disbursements: \$26265.40. Balance Savings (2/1/17): \$453,004.46. Balance Fire Truck Millage Account: \$407,237.50. Balance Road Millage Fund: \$147,626.34. Balance Recreation Fund: \$14,995.92. Balance Road Improvement Fund: \$24,657.96. Balance Road Bond Account: \$26,096.40. Balance General Fund: \$286.40.

**Pay Bills:**

Moved Balko/seconded Decet, to **pay bills numbered 4988 through 5041.** Carried.

**Next Meeting:**

A special meeting is scheduled for Monday, March 13<sup>th</sup>, 2017 at 7:00 p.m.; annual meeting is scheduled for Monday, March 27<sup>th</sup>, 2017, at 7:00 p.m.; and our next regular monthly meeting is scheduled for Monday, April 3<sup>rd</sup>, 2017, at 7:00 p.m. All meetings will be held at the Munising Township Office Complex.

**Adjournment:**

Moved Willson/seconded Decet, to **adjourn.** Carried. The meeting adjourned at 8:20 p.m.

Respectfully Submitted by Patty Willson, Clerk.

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Patty Willson, Township Clerk

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Lisa Howard, Township Supervisor