

Munising Township Regular Board Meeting Minutes
May 1st, 2017 7:00 p.m. – 8:40 p.m.

Roll Call:

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, and Trustee—Carmon Decet. Board Members Absent: Trustee—Selina Balko. Also, present: Roger Carlson, Ben Deisenroth (Balko Construction), Dave Charlton (Superior Roofing), Dave Nelson, Fred Burley, Carmen Kee, Paula Rautanen, Deb Carlson, Patti Elvetici, and Matt Anderson.

Supervisor Howard opened our May 1st, 2017 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None

Approval of Minutes:

Moved Decet/seconded Graves to **approve minutes of April 3rd, 2017, Township Board meeting with no corrections.** Carried.

Clerk's Correspondence:

Received correspondence from Thomson Reuters – Nominate a Public Sector Champion!; Government Forms and Supplies – advertising; and Michigan Assoc. of Municipal Clerks – MAMC Roaring Twenties 2017 Annual Conference – registration (Kalamazoo, 6/20-23).

Supervisor's Correspondence:

Received request for support from the 4th of July Committee; meeting minutes (4/28/17) from CUPPAC Regional Commission; notice from County Treasurer of three parcels up for tax sale; Miss Dig 2017 Handbook; and a Notice of Hearing from DTE Gas Company requesting MI Public Service Commission approve a refund.

Requested Items:

A: Fire Department – None

B: Wetmore Community Club (WCC) – WCC would like to purchase an AED for the township hall. They ask that we maintain the equipment by replacing the battery annually (\$169) and the pads as needed.

Clerk's Report:

Willson reported that she received our quarterly pension statements. Filed the federal return for the 1st quarter. Completed the 2017 Census of Governments Survey of Public Employment & Payroll pertaining to municipalities, counties, and townships. Received a credit (\$87.31 for period covering 5/1/17 to 8/1/17) towards Consumers Life Insurance account as a result of the newly elected officials. Updated the names of those individuals who are authorized to charge to our Shopko account (Harold, Roger, Lisa and Patty). Received Workers Compensation Insurance policy from Hannula (Accident Fund). Received quarterly statements from John Hancock. Website "domain transfer" should be complete. Goal is to have our website live by June 5th!! Received four bids to replace roof.

Supervisor's Report:

Howard reported that Inwood Township gave us permission to install road signs at Spot Lake and North and South Town line Road. Received \$35,573 from Revenue Sharing and \$9,463.25 from National Forest Reserve. Responded to question about road maintenance on Twin Lake Road (federal forest road). Responded to fire number sign replacement. Bob Mals will help on "Township Clean Up Day" by taking metal in Shingleton.

Unfinished Business:

A: Discuss Blight Ordinance—Lawyer suggested some additional changes to the ordinance. Moved Willson/seconded Decet to **adopt Blight Ordinance 2017-1 with the recommended changes.** Carried.

B: Website update—Willson believes the website domain transfer is complete and Kelley Marketing can now direct the domain to their hosting. To avoid unnecessary work, the goal is to go live by the beginning of June. Munising Township now has a logo!!!

New Business:

A: Consider Roof Bids—Bid #1 is from Lowes (\$45,065.36). Bid #2 is from Links Construction is \$44,950.00. Bid #3 is from Balko Construction (\$47,623.89). Bid #4 is from Superior Roofing (\$40,600.00). Moved Decet/seconded Graves we **accept the four bids received for the roofing.** Carried. Board

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compared and discussed the bids (timeframes to complete the job, start date, our current ice situation, and difference regarding warranties). Moved Decet/seconded Howard to **grant the bid for the roofing project to Superior Roofing**. Carried.

B: Consider Par Plan payment—Hannula suggested we increase the property value of the office complex building to \$1,300,000.00, which increases our annual premium \$351.00 to \$21,879.00. Moved Graves/seconded Willson to **pay the insurance bill**. Carried.

C: Consider Land up for Tax Sale—A parcel in Shingleton, a parcel on Percy Road, and property on the corner of Knox and Cedar Street is up for tax sale. Moved Willson/seconded Graves to **pass on the option to purchase the property**. Carried.

D: Consider Dust Control—Moved Graves/seconded Decet that we **go with Bay Dust Control (Liquid Calcium Chloride Sales, Inc.)**. Carried.

E: Consider support for 4th of July Committee—Moved Decet/seconded Willson we **support the 4th of July Committee with a \$300 check**. Carried.

F: Discuss condition of roads—The board discussed the condition of the roads within the township and options. Lisa will check with Alger County Road Commission for input.

G: Consider Parks and Recreation Agreement—Many programs offered through Alger Parks and Recreation. Figure is based on \$11 per head, according to the 2010 census. Moved Decet/seconded Graves to **renew 3-year contract with AP&R**. Carried.

H: Consider Resolution for new voting equipment/Clerk sign grant agreement—A resolution was offered by Howard/supported by Graves that we **enter into a grant agreement with the State to obtain new voting equipment and that the clerk can sign the agreement**. **Roll call vote: Howard-yes, Balko-absent, Decet-yes, Willson-yes, and Graves-yes. 4 yes, 1 absent.** Howard declared the resolution passed.

I. Consider GIS Mapping payment—\$8,641.02 due. Moved Howard/seconded Decet to **pay GIS Mapping system fee**. Carried.

Committee/Policy Reports:

Comment was received by one person regarding the Planning Commission.

Public Comment:

Comment was received by two persons regarding blight and status of Blight Ordinance.

Building Report:

- 1 Township Meeting 7:00
- 2 WeQUILTmore 1:00
- 2 Animal Shelter 6:00
- 6 WCC Craft Show All Day
- 11 Alger Conservation District 7:30
- 11 Munising Bay Quilt Guild 6:00
- 15 Wetmore Community Club 6:30
- 16 WeQUILTmore 1:00
- 20 Private All Day
- 24 Regional Government Meeting 4:00
- 26 Private 5:00
- 29 Private
- 30 WeQUILTmore 1:00
- 30 Alger SORVA 6:30

Treasurer's Report:

Balance Savings (4/1/17): \$462,287.80. Receipts: \$8,045.60. Disbursements: \$26,217.56. Balance Savings (5/1/17): \$444,115.84. Balance Fire Truck Millage Account: \$405,431.04. Balance Road Millage Fund: \$143,750.52. Balance Recreation Fund: \$15,005.17. Balance Road Improvement Fund: \$34,136.41. Balance Road Bond Account: \$26,100.62. Balance General Fund: \$286.50.

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Pay Bills:

Moved Decet/seconded Graves, to **pay bills numbered 5104 through 5181**. Carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, June 5th, 2017, at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Willson/seconded Howard, to **adjourn**. Carried. The meeting adjourned at 8:40 p.m.

Respectfully Submitted by Patty Willson, Clerk.

Patty Willson, Township Clerk

Lisa Howard, Township Supervisor