

**Munising Township Regular Board Meeting Minutes**  
**September 5<sup>th</sup>, 2017 7:00 p.m. – 8:10 p.m.**

---

**Roll Call:**

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, Trustee—Carmon Decet, and Trustee—Selina Balko. Also, present: Assistant Fire Chief Bob Balko, Roger Carlson, Janet Miron, Deb Carlson, Jay Brogan, Patty Elvetici, Ed Balko, Jerry & Linda Schwake.

Supervisor Howard opened our September 5<sup>th</sup>, 2017 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:**

Comments were received by several persons regarding the stench coming from Wood Island Landfill and if there is anything the public can do to help get the matter resolved more quickly. One person thanked the Township for paving a portion of Indian Town Road and appreciated that .4 mile was approved for gravel.

**Approval of Minutes:**

Moved Decet/seconded Balko to **approve minutes of August 7<sup>th</sup>, 2017, Township Board meeting with no corrections.** Carried.

**Clerk's Correspondence:**

Received advertising for operational supplies from Governmental Products, Inc.

**Supervisor's Correspondence:**

UPPCO and DTE have hearings in Lansing in September to reconcile their 2016 costs. Received a letter from FEMA that we do not participate in the National Flood Insurance Program; letter from American Tower that they want to upgrade T-Mobile on the Shingleton tower; various pamphlets on training; letter from Michigan Department of Treasury (need corrective action plan following our AMAR review by September 11<sup>th</sup>), and received 2 letters from the DEQ (first letter states that the property on Carlson Road is now in compliance and second letter states that a burning of tires violation on Percy Road is now in compliance).

**Requested Items:**

A: Fire Department – None.

**Clerk's Report:**

12% voter turnout on Election Day (8/8 – Special Primary). Plan to send out AV ballot applications this week and pick election workers later this month. Election commission meeting, for the November election, will be held in October. Received and filed the 2017 Tax Rate Request (L-4029) form regarding Munising Township's millage. Received training to maintain the Website. MTA's On The Road regional meetings (Topics: Who's in Charge / Medical Marijuana / Open Meetings Act / Writing & Adopting Effective Ordinances) are being offered in the U.P. on September 18, 19, and 20.

**Supervisor's Report:**

Completed MTA Member Township Official survey. Attended Regional Government meeting on August 23<sup>rd</sup>. Consensus at the meeting regarding 2020 Census Local Update of Census Addresses Operation is that none of them participate. Contacted Arnt Asphalt in Escanaba, JCS Inc in Baraga and Sealer King about bids to resurface basketball courts by October 2nd. Contacted A1 Water Systems about a budgetary bid for sprinklers in McQuisten Park. Thank you, Roger, for noticing the Cox pond level rising and working on our floating bridges. Confirmation from Wood Island Landfill that they will be open the third Saturday in September, October and November from 8 am until noon. Called DNR Trail Specialist about plugged culvert under H13, he will contact Road Commission. Next Federal Holiday is October 9<sup>th</sup>, Columbus Day and the office will be closed.

**Unfinished Business:**

A: Blight Complaints – Of the two cited properties, one promised to do a major cleanup by the end of the week and they did comply; and the other citation was delivered by the sheriff's department with no signs of improvement. Still waiting to hear from the Building Inspector on three properties. Board discussed another blight complaint, Moved Balko/seconded Decet to **pursue the blight complaint.** Carried.

B: Discuss Zoning Administrator Position – Board thanked Carmon for the wonderful job she is doing so far as Interim Zoning Administrator, and suggested she submit a letter of interest if she is interested in the position. Board consensus to begin the interviewing process, with the Township Supervisor, Township

Clerk, and Chairman of the Planning Commission conducting the interviews. Board will discuss further at the next board meeting.

**New Business:**

A: Consider Adoption of Principles of Governance – Moved Howard/seconded Graves to **adopt the Principles of Governance**. Carried.

B: Consider Budget Amendment – Moved Willson/seconded Graves to **decrease Road’s “Miscellaneous” by \$5,000, and increase Road’s “Salaries” by \$5,000**. Carried.

C: Consider CUPPAD Membership – Moved Balko/seconded Decet to **pay CUPPAD membership (\$597)**. Carried.

D: Consider Gas Plan for Shingleton Hall – Moved Balko/seconded Willson to **go with Program #2, pre-purchasing up to 1,200 gallons at \$1.44 per gallon**. Carried.

E: Consider Township “Clean Up Day” in October – Moved Balko/seconded Graves to **advertise our Township Clean-Up Day to be held on Saturday, October 21<sup>st</sup>, from 8:00 a.m. until 12:00 p.m., with two roll-off containers available in Shingleton, and to see if Wood Island Landfill will agree to taking up to 6 tires per residence**. Carried.

**Committee/Policy Reports:**

Board received zoning report from the Zoning Administrator.

**Public Comment:**

Comment was received regarding blight and the stained carpeting within the Munising Township Hall.

**Building Report:**

2	Private Meeting	13	Planning Commission 6:30p
4	CLOSED – Labor Day	14	Munising Bay Quilt Guild 6:00p – 9:00p
5	WeQUILTmore 1:00p – 4:00p	18	Wetmore Community Club 6:30p – 9:00p
5	Township Meeting 7:00p	19	WeQUILTmore 1:00p – 4:00p
9	Private Meeting	23	MI United Conservation Clubs 9:00a – 3:00p
12	Purse Bingo Golf Cart fundraiser 5:00p – 9:00p	26	Alger SORVA 6:30p – 9:30p

Pavilion reserved on the 10<sup>th</sup> of September.

**Treasurer's Report:**

Balance Savings (8/1/17): \$363,595.82. Receipts: \$17,043.29. Disbursements: \$26,024.06. Balance Savings (8/31/17): \$357,615.05. Balance Fire Truck Millage Account: \$412,365.67. Balance Road Millage Fund: \$156,474.32. Balance Recreation Fund: \$15,014.52. Balance Road Improvement Fund: \$21,784.80. Balance Road Bond Account: \$26,109.35. Balance General Fund: \$743.55.

**Pay Bills:**

Moved Balko/seconded Decet, to **pay bills numbered 5373 through 5441**. Carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for Monday, October 2<sup>nd</sup>, 2017, at 7:00 p.m. at the Munising Township Office Complex.

**Adjournment:**

Moved Decet/seconded Howard, to **adjourn**. Carried. The meeting adjourned at 8:10 p.m.

Respectfully Submitted by Patty Willson, Clerk.

\_\_\_\_\_  
Patty Willson, Township Clerk

\_\_\_\_\_  
Lisa Howard, Township Supervisor