

Munising Township Regular Board Meeting Minutes
October 2nd, 2017 7:00 p.m. – 8:30 p.m.

Roll Call:

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, Trustee—Carmon Decet, and Trustee—Selina Balko. Also, present: Assistant Fire Chief Bob Balko, Janet Miron, Bob Lindbeck, Keith Churill, Susan Churill, Deb Carlson, Sean O’Neill, and Kathy Reynolds.

Supervisor Howard opened our October 2nd, 2017 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Willson/seconded Decet to **approve minutes of September 5th, 2017, Township Board meeting with no corrections.** Carried.

Clerk’s Correspondence:

Clerk received an e-mail from Secretary of State pertaining to “REAL ID” drivers licenses taking effect October 1st, 2020. MTA is holding a session on Township Finances and Strategic Planning in Bay City on November 1st and 2nd. MTA is also hosting a workshop on Accounting and Payroll in St. Ignace on November 14th.

Supervisor’s Correspondence:

Received a letter from Charter that channels 398 and 846 no longer available. Request for support from the Alger Chamber of Commerce. Notification that Department of Treasury received our corrective plan for issues with our assessment roll. Received an application for a tire grant from the DEQ. The deadline to apply is October 27th.

Requested Items:

- A: Fire Department – Waiting on grant for purchase of air packs and spare bottles (approx. \$34,000).
- B: Alger Chamber of Commerce / Kathy Reynolds – Update on this past year’s happenings. They helped with the Pictured Rocks Interpretative Center grant among others. Pictured Rocks Day brought 7,000 visitors to the area with over 100 vendors. ReKindle the Spirit and Alger County’s “shop local” promotion brought in receipts totaling \$200,000 in Alger County spending. Detroit Institute of Art Inside/Out program displayed their Art in Munising this year. Kathy is asking for \$4,000 again this year.
- C: Alger SORVA / Keith Churill – 1) Would like to see a snow fence put up to keep snowmobiles off cemetery. 2) In need of a snowmobile trail connector between Munising and Wetmore. There are issues with MDOT right-of-way. Discussed trail options and contacts. 3) Flooding on East side of ponds and FFH-13 partly due to beaver dam and culvert obstruction. Discussed a planned release of water under FFH-13 to avoid damage to Knox Street.
- D: Alger County Road Commission / Bob Lindbeck – Discussed our road concerns, complaints, and improvement ideas. Asked Bob to attend our special meeting, October 23rd, to discuss road priority list.

Clerk’s Report:

Clerk’s new computer is working well, much faster! Busy processing returned AV ballot applications. Election workers are set for November 7th election. Training on the new election equipment is set for Wednesday, October 11th from 12:30 until 4:00 at the Alger County office building. The pre-accuracy testing along with the public accuracy testing will be done there as well. Submitted MOVE Compliance Report. Received the draft financial statements for the year ended March 31, 2017. Nothing stood out that needed correction. The final statements should arrive any day. Healthy Homes provided an estimate to clean the carpets in the Township Hall. Planning Commission’s minutes from last month’s meeting are in your packets. Set up the interviews for the Zoning Administrator position and those interviews took place last week. Matt from Cooper Office Equipment stopped by a couple weeks ago and discussed options and pricing for a new copy machine. Purchasing new might be more cost beneficial at this point and should consider/discuss at a future meeting since fiscal year is ending soon.

Supervisor’s Report:

Finalized plans for “Clean-up Day” October 21st. Dumping fees will be free for Munising Township residents. There is a limit of 6 tires, without rims. There will be two roll-offs in Shingleton. Updated emergency contact information with DTE. Attended the Wood Island Landfill public meeting. Interviewed four applicants for the Zoning Administrator position. Received one bid for resurfacing the basketball courts. The next Federal Holiday is October 9th, Columbus Day and the office will be closed.

Unfinished Business:

- A: Blight Complaints – One citation is being contested and the other is in process.
- B: Consider Zoning Administrator Position – Had four good applicants making it a tough decision. Lisa Howard, Supervisor; Carmon Decet, Interim Zoning Administrator; and Joe Lindquist, Chairman of the Planning Commission, recommended Michael Tietjen. He’s certified and qualified for the position and his references were very good. He was Zoning Administrator for Onota Township and Rock River Township. Moved Howard/seconded Balko to **hire Michael Tietjen as Zoning Administrator**. Carried.
- C: Discuss Township Clean-up Day (October 21st) – Discussed having community service workers, etc.

New Business:

- A: Consider Road Bond Payment – A resolution was offered by Balko and supported by Graves to **pay road bond payment of \$123,897.50. Roll Call Vote: Graves-yes,Howard-yes, Willson-yes, Balko-yes, and Decet-yes. 5 yes, 0 nay.** Howard declared the resolution passed.
- B: Consider Basketball Court Resurface Bids – Received one bid from JCS Inc. for \$14,960.00. Moved Howard/seconded Decet that we **table until next month when we can get more details**. Carried.
- C: Consider Switching Tax System to BS&A – Moved Willson/seconded Decet to **switch tax collecting system to BS&A software**. Carried.
- D: Consider Special Meeting to Discuss Road Priority List – Moved Balko/seconded Willson to **hold special meeting Monday, October 23, 2017, at 6:00 p.m. to discuss road priority list**. Carried.
- E: Consider Carpet Cleaning Quote – Moved Decet/seconded Balko to **have carpets cleaned (\$521.68)**. Carried.
- F: Consider Budget Amendment – Board discussed redistributing the gas expenses within the Parks and Recreation, Cemetery, and Building and Grounds accounts to better reflect percentage of use.

Committee/Policy Reports:

The Planning Commission is holding monthly meetings through March 2018 to go over the Zoning Ordinance.

Public Comment:

Comment was received regarding blight.

Building Report:

2	Township Meeting 7:00 pm	16	Wetmore Community Club 6:30 – 9:00
3	WeQUILTmore 1:00 pm – 4:00 pm	17	WeQUILTmore 1:00 pm – 4:00 pm
9	CLOSED – Columbus Day	23	Special Meeting 6:00 pm
11	Planning Commission 6:30	30	Alger SORVA 6:30 pm – 9:30 pm
12	Munising Bay Quilt Guild 6:00 – 9:00	31	WeQUILTmore 1:00 pm – 4:00 pm

Treasurer's Report:

Balance Savings (9/1/17): \$357,615.05. Receipts: \$47,376.96. Disbursements: \$38,141.90. Balance Savings (9/30/17): \$366,850.11. Balance Fire Truck Millage Account: \$411,410.57. Balance Road Millage Fund: \$156,487.61. Balance Recreation Fund: \$15,014.52. Balance Road Improvement Fund: \$21,784.80. Balance Road Bond Account: \$26,111.57. Balance General Fund: \$390.11.

Pay Bills:

Moved Balko/seconded Decet, to **pay bills numbered 5442 through 5513**. Carried.

Next Meeting:

A special meeting is scheduled for Monday, October 23rd, 2017 at 6:00 p.m. and our next regular monthly meeting is scheduled for Monday, November 6th, 2017, at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Balko/seconded Decet, to **adjourn**. Carried. The meeting adjourned at 8:30 p.m.

Respectfully Submitted by Patty Willson, Clerk.

Patty Willson, Township Clerk

Lisa Howard, Township Supervisor