

Munising Township Regular Board Meeting Minutes
March 5th, 2018 7:00 p.m. – 8:15 p.m.

Roll Call:

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, Trustee—Carmon Decet, and Trustee—Selina Balko. Also, present: Assistant Fire Chief Bob Balko, Linda Schwake, Rodger Swanson, Roger Carlson, Janet Miron, and Wade Roberts.

Supervisor Howard opened our March 5th, 2018 meeting at 7:00 p.m. leading us with the pledge.

Public Comment:

Comments were received by several persons regarding landfill smell. Smell was supposed to go away after November. Why isn't DEQ doing more? We should request a meeting with landfill and DEQ.

Approval of Minutes:

Moved Balko/seconded Decet to **approve minutes of February 5th, 2018, Township Board meeting.** Carried.

Clerk's Correspondence: None

Supervisor's Correspondence:

Received resignation letter from our assessor; Notice of Hearing on March 20th, in Lansing, for UPPCO to review its renewable energy plan; and request for support from Senior All Night Party Committee.

Requested Items:

- A. Zoning Administrator: Report submitted.
- B. Fire Department: Ordered 12 MSA air packs and 24 bottles. Purchasing running boards for Ford truck to make it easier to get in with turnout gear.

Clerk's Report:

Updated Wage Resolutions and formatted Credit Card Use Policy. Also, Miscellaneous Policy was revised to include the Township's policy for Mileage. Lisa and I met with insurance adjuster and Johnson Brothers regarding boardwalk. Support for current QuickBooks program discontinues on May 31, 2018; Cost to upgrade is approximately \$300 (sale for \$219.95). Payroll service automatically renews on April 11th for \$610. Copy Rite was here on February 22nd but had the wrong drum. They will send the new one to me this week. Minutes from last month's Planning Commission meetings are in your packets as well as Zoning Administrators report. Township was closed January 19th for Presidents' Day, and closed February 20th due to freezing rain and school being cancelled. I am attending training in Delta County this Thursday, March 8th. This training is required for all current QVF election software users.

Supervisor's Report:

Attended both Planning Commission meetings last month. Attended Alger County Rural Task Force meeting at ACRC. Federal funds will be used in Trenary this year. Met with insurance adjuster about boardwalk bid. Attended Board of Review training. Attended Regional Government meeting. CUPPAD said GIS should be online within two weeks. Completed a land use survey. Attended two recycling committee meetings. North Country Disposal offering recycling (paper, cardboard, plastic) in Alger County. Spoke with Hiawatha National Forest about airport/cemetery land swap. Received copy of contract between the County and Township pertaining to the Township contributing up to \$800 per year for tractor fuel and repairs. Sheila Peters from Sheriff's office managing the community service program. There is no longer a charge for this service.

Unfinished Business:

- A. Road Priority List: Board discussed costs of road projects listed on 2019-2023 Improvement Schedule and made adjustments.
- B. Discuss Boardwalk Damage: Board discussed whether to bid job or continue to contract with Johnson Brothers. Also discussed moving ground material from underneath boardwalk.
- C. Discuss "Clean-Up Day": Board discussed findings on getting rid of tires and decided to continue to accept 5 tires per vehicle. Clean-up date scheduled for May 19th.
- D. Discuss Resurfacing Basketball Courts: Moved Balko/Seconded Graves to **accept bid from JCS, Inc. for \$14,960.** Carried.

New Business:

- A. Discuss Assessor Resignation: Board discussed advertising and possible recommendations/referrals. Moved Balko/Seconded Howard to **accept Donnie Willsons resignation**. Carried. A resolution was offered by Howard and supported by Balko to **hire Robert Morrison as our Assessor at our current salary. Roll call vote: Willson-yes, Balko-yes, Graves-yes, Howard-yes, and Decet-yes. 5 yes, 0 nay**. Howard declared the resolution passed.
- B. Discuss Poverty Exemption Policy & Application: Board discussed changes to Poverty (Hardship) Exemption Application. A resolution was offered by Decet and supported by Graves to **adopt Property Tax Poverty Exemption Policy AND Poverty Exemption Application form. Roll call vote: Graves-yes, Howard-yes, Willson-yes, Balko-yes, and Decet-yes. 5 yes, 0 nay**. Howard declared the resolution passed.
- C. Budget Amendment: Moved Balko/Seconded Decet to **decrease Board of Review “Board of Review Changes” by \$1,300.00, and increase Board of Review “Salaries” by \$1,000, and increase Board of Review “Education and Training” by \$300**. Carried.
- D. Discuss 2018-2019 Budget: Board to discuss budget prior to our annual meeting on March 26th. Moved Decet/seconded Balko to **schedule budget workshop Monday, March 26th at 6:00 p.m., prior to our annual meeting**. Carried.

Committee/Policy Reports:

Planning Commission—February 14th and February 28th meeting minutes submitted.

Public Comment: None

Building Report:

5	Township Meeting 7:00 p.m.	17	MBQG “National Quilt Day” (all day)
6	Board of Review “Organizational Mtg.” 9:00 a.m.	19	Wetmore Community Club 6:30 p.m.
6	WeQUILTmore 12:00 p.m.	20	WeQUILTmore 12:00 p.m.
8	MBQG 6:00 p.m.	26	Annual Meeting 7:00 p.m.
12	Board of Review 9:00 a.m. – 3:00 p.m.	27	SORVA 6:30 p.m.
13	Board of Review 3:00 p.m. – 9:00 p.m.	28	Planning Commission 6:30 p.m.
14	Planning Commission 6:30 p.m.	30	CLOSED – Good Friday

Treasurer's Report:

Balance Savings (2/1/18): \$478,504.38. Receipts: \$25,502.07. Disbursements: \$21,325.47. Balance Savings (2/28/18) \$482,680.98. Balance Fire Truck Millage Account: \$488,859.11. Balance Road Millage Fund: \$147,909.12. Balance Recreation Fund: \$15,033.45. Balance Road Improvement Fund: \$21,812.26. Balance Road Bond Account: \$26,122.51. Balance General Fund: \$391.96.

Pay Bills:

Moved Balko/seconded Decet, to **pay bills with checks numbered 5782 through 5842, with check numbers 5795 and 5831 voided**. Carried.

Next Meeting:

Special meeting scheduled for Monday, March 26th, 2018 at 6:00 p.m.; annual meeting scheduled for Monday, March 26th, 2018, at 7:00 p.m.; and our next regular monthly meeting is scheduled for Monday, April 2nd, 2018, at 7:00 p.m. All meetings held at the Munising Township Office Complex.

Adjournment:

Moved Decet/seconded Graves, to **adjourn**. Carried. Meeting adjourned at 8:15 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor