

**Munising Township Regular Board Meeting Minutes**  
**October 1<sup>st</sup>, 2018 7:00 p.m. – 8:17 p.m.**

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**Roll Call:**

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Trustee—Selina Balko Trustee—Carmon Decet, and Treasurer—Nicole Graves. Board Members Absent: None. Also, present: Assistant Fire Chief Bob Balko, Roger Carlson, Janet Miron, Barry Hoover, Susan Bovan, Dave Nelson, Bryan and Deb Smith, Kathy Reynolds, and April Lark from the Munising News.

Supervisor Howard opened our October 1<sup>st</sup>, 2018 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None.

**Approval of Minutes:**

Moved Balko/seconded Willson to **approve minutes of September 4<sup>th</sup>, 2018 Township Board regular meeting.** Carried.

**Clerk's Correspondence:**

Received Michigan Townships Participating Plan's September issue of The Par Plan News

**Supervisor's Correspondence:**

Received resignation letter from Assessor Rob Morrison and a thank you from MBTN.

**Requested Items:**

- A. Zoning Administrator: Report submitted
- B. Fire Department: None.
- C. Alger County Chamber of Commerce – Kathy Reynolds: Requesting \$4,000 to continue to promote tourism and economic development in Alger County. They are open year-round and assist over 20,000 visitors annually. Over the last seven years, the Chamber has grown and increased membership by over 55%.

**Clerk's Report:**

Selina and I sent out the AV ballots and our election workers for the November election are selected. Public Accuracy testing will take place in the next few weeks. I haven't heard any more about the FOIA request pertaining to our 2016 Presidential election records. With help from our attorney, a letter was drafted and sent itemizing detailed costs associated in fulfilling the FOIA request. Selina and I completed online training through e-learning on the Provisional Ballot process.

**Supervisor's Report:**

Attended the Planning Commission meeting. They decided to meet twice in October and once in November to review the Zoning Ordinance. Weeded the Wetmore playground and put down some Preen, weed preventer. Put up trail cameras at Shingleton playground to see what is going on there. Carmon and I inventoried and inspected Shingleton Hall. Attended the wind turbine presentation. Drafted a letter to DNR Grant Coordinator for permission to apply for a boardwalk repair grant.

**Unfinished Business:**

- A. Discuss Boardwalk Damage: Lisa met with Paul from the DNR. He will write a letter of support to apply for a repair grant. The structure typically needs to be a least 20 years old to qualify for a repair grant. The boardwalk is not that old. ACRC has not dredged yet.
- B. Blight Complaints: Property on Lost Lake Road complied. The property on H-58 is in progress.
- C. Discuss Parking Lot Repairs and Seal Coat: No update.
- D. Discuss McQuisten Park Improvement Bids: Carmon asked about grants that might be available. Kathy Reynolds had some suggestions the Lisa will follow-up on. Board consensus to table.
- E. Discuss UPPCO Franchise Agreement: After some discussion, Board consensus to table.
- F. Discuss Shingleton Hall: The hall needs cleaning and updating. Due to the lack of rentals during the winter the board decided to close the building for the winter. Moved Graves/seconded Decet to **hire a professional to winterize the building, turn the heat off, put the phone on hold, and opt out of the auto gas plan.** Carried.

**New Business:**

- A. Discuss Road Bond Payment: Moved Balko/seconded Graves to **pay the road bond payment of \$127,937.50.** Carried.

- B. Discuss Assessor Resignation: Received letter of resignation on September 10<sup>th</sup>. Board discussed the 5 resumes we received. After much discussion, board consensus to offer position to Sue Bovan. She has the knowledge and experience we are looking for. Moved Howard/seconded Decet to **hire Susan Bovan as our assessor, effective immediately**. Carried.
- C. Discuss CUPPAD/Recreation Plan: Moved Balko/seconded Willson to **hire CUPPAD to update our Recreation Plan (\$3,000)**. Carried.
- D. Discuss CD Renewal: Moved Howard/seconded Decet to **cash out the CD at Huntington Bank and deposit the funds into the savings account (\$552)**. Carried.
- E. Budget Amendment: Moved Howard/seconded Balko to **decrease Township Board's "Miscellaneous" by \$5,000 and increase Township Board's "Legal" by \$5,000**. Carried.

**Committee/Policy Reports:** None.

**Public Comment:** None.

**Building Report:**

1	Township Meeting 7:00 p.m.	16	WeQUILTmore 12:00 p.m.
2	WeQUILTmore 12:00 p.m.	18	DNR 4:00 – 9:00 p.m.
8	CLOSED – Columbus Day	20	Township Clean-up Day
10	Planning Commission 6:30	24	Planning Commission 6:30
11	Munising Bay Quilt Guild 6:00 p.m.	30	WeQUILTmore 1:00 p.m.
15	Wetmore Community Club 6:30 p.m.	30	SORVA 6:30 p.m.

**Treasurer's Report:**

Balance Savings (9/1/18): \$398,612.23. Receipts: \$59,557.69. Disbursements: \$23,818.20. Balance Savings (9/30/18) \$434,351.72. Balance Fire Truck Millage Account: \$467,585.06. Balance Road Millage Fund: \$179,398.32. Balance Recreation Fund: CLOSED. Balance Road Improvement Fund: \$10,792.82. Balance Road Bond Account: \$26,137.69. Balance General Fund: \$386.74.

**Pay Bills:**

Moved Balko/seconded Decet, to **pay bills with checks numbered 6273 through 6342 and a cashier's check numbered 1778 used to pay for fire equipment**. Carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for November 5<sup>th</sup>, 2018 at 7:00 p.m at the Munising Township Office Complex.

**Adjournment:**

Moved Graves/seconded Decet, to **adjourn**. Carried. Meeting adjourned at 8.17 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor