

Munising Township Regular Board Meeting Minutes
December 3rd, 2018 7:00 p.m. – 8:45 p.m.

Roll Call:

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Trustee—Selina Balko
Trustee—Carmon Decet, and Treasurer—Nicole Graves. Board Members Absent: None. Also,
present: Assistant Fire Chief - Bob Balko, Roger Carlson, Janet Miron, Assessor - Susan Bovan, Barry
Hoover, and Kathy Reynolds.

Supervisor Howard opened our December 3rd, 2018 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Willson/seconded Graves to **approve minutes of November 5th, 2018 Township Board regular meeting.** Carried.

Clerk's Correspondence:

Received quarterly newsletter from MI Assoc. of Municipal Clerks (MAMC); a Thanksgiving card from A. Rifkin Co.; and a notice from Tri-County Septic that their FIN number changed.

Supervisor's Correspondence:

Received Notice of Hearing from UPPCO in Lansing on December 4 at 10 a.m. requesting approval to implement a power supply cost recovery plan for 2019. Charter is eliminating Channels 394 and 874 as of December 31, 2018. CUUPAD is asking if we have any economic development projects we'd like added to the regional report. Received Michigan Railroad Association newsletter. Received request for support from Alger Regional Community Foundation.

Requested Items:

- A. Zoning Administrator: Report submitted.
- B. Assessor: Provided update; Board consensus to utilize KCI for Change of Assessment Notices.
- C. Fire Department: Participated in the food drive; 3,000 gal. tank on Pierce needs to be replaced
- D. Kathy Reynolds – Dog Park: Looking for a location (behind pavilion) to put in a dog park using grant monies. Would be fenced in, have rules/regulations, hours, pass/permit to use, surveillance cameras, etc. Who would maintain and monitor the area? How would we incorporate tourist use? Our liability insurance would need to be addressed.

Clerk's Report:

We had a 60% voter turnout on Election Day (11/6 – State General). I will be placing my W2/1099 order soon so that I'm ready for year-end.

Supervisor's Report:

Attended two Planning Commission meetings. Filled out paperwork to claim \$73 in unclaimed property owed to Munising Township from Coca Cola Enterprises. Attended the Regional Government meeting. We will be hosting the next meeting on February 27th at 5 p.m. Contacted American Tower again to demand they change the name of their lease check from City of Munising to Munising Township.

Unfinished Business:

- A. Boardwalk Damage: The DNR responded and will accept a grant application from us.
- B. Blight Complaints: No changes at this time.
- C. UPPCO Franchise Agreement: Still no response to questions.

New Business:

- A. Olson Road Paving: Moved Decet/seconded Balko to **accept ACRC's estimate of \$218,355 (w with 10% contingency) using \$190,000 from road millage; anything above \$190,000 will be paid out of the general fund with the stipulation that monies could be paid back with road millage.**
Carried.
- B. New Phones for Office: Board discussed needs and options. Board consensus to get EZ Attendant with 6 extensions and check into caller ID.
- C. Recreation Plan: CUPPAD responded and wants to attend a Planning Commission meeting. We need to find out if the Recreation Plan is to be revised by only the Planning Commission. Think about getting public input via a survey/public hearing/Facebook and/or Web site.

- D. Request for Support from Alger Regional Community Foundation: Board discussed and tabled.
- E. Shingleton Hall Use Agreement: Board consensus not to use Shingleton Hall during the winter.
- F. Budget Amendment: Moved Balko/seconded Decet to **decrease Election’s “Miscellaneous” by \$100 and increase Election’s “Advertising” by \$100; and decrease Parks and Recreation’s “Repair & Maintenance” by \$4,000 and increase Planning Commission’s “Salaries” by \$4,000.**
Carried.

Committee/Policy Reports: None.

Public Comment: None.

Building Report:

1 Private	12	Planning Commission 6:30
2 Private	13	Munising Bay Quilt Guild 6:00 p.m.
3 Township Meeting 7:00 p.m.	15	Private
4 WeQUILTmore 12:00 p.m.	18	WeQUILTmore 12:00 p.m.
5 SORVA 6:00 p.m.	19	Planning Commission 6:30 p.m.
8 Private	24	CLOSED – Christmas Eve
11 Board of Review 9 a.m.	25	CLOSED – Christmas

Treasurer’s Report:

Balance Savings (11/1/18): \$458,122.27. Receipts: \$46,469.67. Disbursements: \$31,031.24. Balance Savings (11/30/18) \$473,560.70. Balance Fire Truck Millage Account: \$463,161.15. Balance Road Millage Fund: \$51,480.29. Balance Road Improvement Fund: \$10,799.93. Balance Road Bond Account: \$26,142.06. Balance General Fund: \$386.49.

Pay Bills:

Moved Balko/seconded Decet, to **pay bills with checks numbered 6425 through 6509.** Carried.

Next Meeting:

Next regular monthly meeting is scheduled for January 7th, 2019 at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Willson/seconded Graves, to **adjourn.** Carried. Meeting adjourned at 8:45 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor