

**Munising Township Regular Board Meeting Minutes**  
**March 4<sup>th</sup>, 2019 7:00 p.m. – 8:20 p.m.**

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**Roll Call:**

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Trustee—Selina Balko, and Trustee—Carmon Decet. Board Members Absent: Treasurer—Nicole Graves. Also, present: Fire Chief Harold Anderson, Assistant Fire Chief Ken Swajanen, Roger Carlson, Zoning Administrator Mike Tietjen, Natalie Kentner, Assessor Susan Bovan, and Janet Miron.

Supervisor Howard opened our March 4<sup>th</sup>, 2019 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None.

**Approval of Minutes:**

Moved Balko/seconded Decet to **approve minutes of February 5<sup>th</sup>, 2019 Township Board regular meeting**. Carried. Moved Balko/seconded Willson to **approve minutes of March 26<sup>th</sup>, 2018 Township Board annual meeting**. Carried.

**Clerk's Correspondence:** None.

**Supervisor's Correspondence:**

Received Notice of Hearing from DTE Energy for approval of its Revenue Decoupling Mechanism on March 12<sup>th</sup> at 9 am in Lansing. Received Notice of Hearing from UPPCO for its Integrated Resource Plan on March 15<sup>th</sup> at 9 am in Lansing. Received more bankruptcy information for the Shopko store. Received letters requesting support from Senior All Night Party Committee and the Airport Committee. Received request from Dave Kronk to be on the April or May agenda to make a presentation about Wind Turbines.

**Requested Items:**

- A. Zoning Administrator: Present and submitted report.
- B. Assessor: Present and provided update.

**Clerk's Report:**

I received and filled out the Menards authorized users form. Michigan now requires the use of Electronic Poll Books for all elections. I applied for a grant which would cover the cost of all hardware and software required for both precincts. Our annual subscription for QuickBooks payroll will automatically renew on 4/11 (\$650 plus tax). Selina, Harold, and I are meeting with Tom from Michigan Township Participating Plan this week to review our insurance needs.

**Supervisor's Report:**

Updated US Census Bureau with our BAS ID and contact information. Responded to Michigan Department of Treasury survey about TIFs. We don't have any. Attended SEO Business & Jobs discussion, and a County Commissioner meeting. The Road Commission received two bids for Olson Road and they were about \$35,000 less than last summer's bids. Received a call from a Shingleton resident concerned that the Road Commission had pushed snow into the ballfield fence. Went out and took pictures. CUPPAD still looking for a representative from Alger County Townships for their Board. We are hosting the next Regional Government meeting on March 27<sup>th</sup> at 5 p.m.

**Unfinished Business:**

- A. Boardwalk Damage: No updates. In the process of writing a grant for repairs.
- B. Dog Park Proposal – Kathy Reynolds: Kathy is working on an alternative site in the City.
- C. Land Splits: Board discussed the Assessor handling land splits with the Zoning Administrator signing off. Moved Decet/seconded Balko to **reduce the Land Division Application fee from \$150 to \$100 and \$50 going to Assessor**. Carried.
- D. Adopt 2019/20 Budget: Moved Balko/seconded Decet to **adopt the 2019/20 budget as presented**. Carried.

**New Business:**

- A. Appoint Board of Review Members: Moved Howard/seconded Decet to **appoint Ken Heyrman, Marianne Laskay, and Jon Mills to the Board of Review with terms ending in 2021**. Carried.
- B. Determine Meeting Dates and Time: Moved Howard/seconded Balko that **the Township Board continue meeting at 7:00 p.m. on the first Monday of each month with the exception of Tuesday, September 3<sup>rd</sup>**. Carried.

- C. Determine Banking Preference: Moved Balko/seconded Willson to **continue banking with PSB**. Carried.
- D. Determine Mileage Rate: Moved Willson/seconded Balko to **keep our mileage rate at \$ .50 per mile**. Carried.
- E. Adopt General Appropriations Act: A resolution was offered by Balko/supported by Willson to **adopt the 2019/20 General Appropriations Act. Roll call vote: Willson-yes, Balko-yes, Graves-absent, Howard-yes, and Decet-yes. 4 yes, 0 nay, 1 absent**. Howard declared the resolution passed.
- F. Munising Township Clean-Up Day: Board discussed having clean-up day in June and tabled.

**Committee/Policy Reports:** None.

**Fire Department:**

Fire Chief Harold Anderson appointed Ken Swajanen as Assistant Fire Chief, John Murk as Captain, and Derek Murk and Ty Nesberg both as Lieutenants. Discussed new truck and repairs needed on existing trucks.

**Public Comment:** None.

**Building Report:**

- 3 Private
- 4 Township Meeting 7:00 p.m.
- 5 Board of Review 9:00 a.m.
- 7 Quilt Board 12:30 p.m.
- 11 Board of Review 9:00 a.m. – 3:00 p.m.
- 12 Board of Review 3:00 p.m. – 9:00 p.m.
- 12 WeQUILTmore 12:00 p.m.
- 13 Planning Commission 6:30 p.m.
- 14 Munising Bay Quilt Guild 6:00 p.m.
- 15 Private
- 16 National Quilt Day 9:00 a.m.
- 18 Wetmore Community Club 6:30 p.m.
- 26 SORVA 6:30 p.m.

**Treasurer's Report:**

Balance Savings (2/1/19): \$592,322.81. Receipts: \$27,989.51. Disbursements: \$26,578.52. Balance Savings (2/28/19) \$593,733.80. Balance Fire Truck Millage Account: \$544,998.04. Balance Road Millage Fund: \$168,589.69. Balance Road Improvement Fund: \$10,806.74. Balance Road Bond Account: \$26,148.65. Balance General Fund: \$386.76.

**Pay Bills:**

Moved Balko/seconded Decet, to **pay bills with checks numbered 6661 through 6722**. Carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for April 1<sup>st</sup>, 2019 at 7:00 p.m. at the Munising Township Office Complex.

**Adjournment:**

Moved Decet/seconded Balko, to **adjourn**. Carried. Meeting adjourned at 8:20 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor