

Munising Township Regular Board Meeting Minutes
May 6th, 2019 7:00 p.m. – 8:43 p.m.

Roll Call:

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, Trustee—Selina Balko, and Trustee—Carmon Decet. Board Members Absent: None. Also, present: Roger Carlson, Zoning Administrator Mike Tietjen, Assessor Susan Bovan, Bill LeVeque, Barry Hoover and Dave Nelson.

Supervisor Howard opened our May 6th, 2019 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Balko/seconded Graves to **approve minutes of April 1st, 2019 Township Board regular meeting.** Carried.

Clerk's Correspondence:

Received the pension plan reports from John Hancock and the Tax & Business Alert (April) from Anderson, Tackman & Company. We also received a letter from Ms. Lilah, a 4th grader from Massachusetts, requesting information about Pictured Rocks National Lakeshore for a class project. Selina will forward to Mary Jo with the National Park Service.

Supervisor's Correspondence:

Received notice from Charter that Joan Movrich, Manager of State Government Affairs for Northern Michigan, is our new local contact person. Received an email from American Tower that Paul Brewer is our new contact person and they have a couple options for our consideration. First option, convert our lease to an easement lease for nearly double the rent. Second, a one-time payment in lieu of rent. Received notice from UPPCO requesting approval for reconciliation of its power supply recovery plan for 2018. A pre-hearing scheduled for Monday, May 20th at 10 a.m. in Lansing.

Requested Items:

- A. Zoning Administrator: Present and provided update.
- B. Assessor: Present and provided update.

Clerk's Report:

Our audit is scheduled for the week of June 3rd. The new computer for the Assessor was ordered. I received a recommendation from Jason (Angry PC) as to which printer/scanner to order, the assessor gave her ok, so I will place the order. The minutes from the Planning Commission's April 10th and 24th meetings are in your packets. Our anti-virus software (Webroot) is set to renew on 6/5 at an annual cost of \$69.99. I plan to purchase a new battery for the AED. The AED is 2 years old and we agreed to change the battery every year. Cost is approximately \$169. Two porta johns we delivered to the Wetmore park. The third should be delivered the end of the week.

Supervisor's Report:

Attended two Planning Commission meetings, two Alger Parks & Rec meetings and a SEO Housing meeting during the month. Also met with the MDEQ and City to discuss possible E-Waste recycling event and future year-round E-Waste drop off location grant. Submitted the MDNR Sub-Recipient Response Form. A member of the Planning Commission resigned due to time commitment issues. The façade is separating from the building near the handicap parking spaces. I've been in contact with Olson Landscaping, A-1 Water Systems and JCS Sealers concerning projects this summer. The airport land swap projected time to complete the deal is July 2019.

Unfinished Business:

- A. Boardwalk Damage: More information is needed before grant is accepted.
- B. Dust Control: Moved Balko/seconded Decet to **go with Bay Dust Control (Liquid Calcium Chloride Sales, Inc.)**. Carried.
- C. Munising Township Clean-Up Day Advertising: Moved Decet/seconded Balko to **advertise in both The Munising News and Alger Shopper for three consecutive weeks prior to clean-up day on June 1.** Carried.

New Business:

- A. Grant for Cameras in McQuisten Park/Wi-Fi in Park: The grant does not cover the installation of fiber optic or the Wi-Fi installation and setup. A resolution was offered by Decet/supported by Balko that **authorizes the submission of a grant to help cover the purchase and installation of video cameras at McQuisten Park. Roll call vote: Balko-yes, Willson-yes, Howard-yes, Graves-yes, and Decet-yes. 5 yes, 0 nay.** Howard declared the resolution passed. Moved Howard/seconded Graves to **install the fiber and Wi-Fi antenna in the amount of \$1,400.** Carried.
- B. Request for Support: Moved Decet/seconded Balko to **appropriate \$300 to Fourth of July Committee.** Carried.
- C. Shingleton Hall: Electricity is on. Circuit board for furnace needs replaced. Foam around the foundation in rough shape. Need more tables and chairs prior to rental on May 25. **Moved Balko/seconded Graves to approve up to \$5,000 for the purchase of approximately 50 chairs and 5 carts.** Carried.
- D. Request to Locate EOC Radio Equipment at Township Hall: Board discussed. Moved Balko/seconded Graves **to table until next month.** Carried.
- E. Par-Plan Insurance Renewal: Moved Decet/seconded Balko to **approve paying the property insurance in the amount of \$22,281 while also increasing the building contents coverage of the Munising Township Hall from \$30,000 to \$50,000.** Carried.
- F. Foreclosed Property: Moved Balko/seconded Graves to **forgo accepting property on H-15.** Carried.
- G. Hall Façade Repairs: Board discussed damages and needs time to gather more information.
- H. Attend Assessing Workshop: **Moved Balko/seconded Decet to approve Supervisor Howards request to attend the Assessing Workshop.** Carried.

Committee/Policy Reports:

Alger Parks and Rec will start interviewing for a new Director. Planning Commission intends to tackle kennels at next meeting.

Fire Department: None.

Public Comment: None.

Building Report:

6	Township Meeting 7:00 p.m.	20	Wetmore Community Club 6:30 p.m.
8	Planning Commission 6:30 p.m.	25	Private
9	Munising Bay Quilt Guild 6:00 p.m.	26	Private
15	Democrats Meeting 6:00 p.m.	27	Private
18	Private 4:00 p.m.	27	OFFICE CLOSED – Memorial Day
19	Private 8:00 a.m.	28	SORVA 6:30 p.m.

Treasurer's Report:

Balance Savings (4/1/19): \$618,572.32. Receipts: \$4,012.30. Disbursements: \$29,558.21. Balance Savings (4/30/19) \$593,026.41. Balance Fire Truck Millage Account: \$561,477.63. Balance Road Millage Fund: \$191,589.27. Balance Road Improvement Fund: \$10,813.40. Balance Road Bond Account: \$26,152.87. Balance General Fund: \$385.74.

Pay Bills:

Moved Balko/seconded Decet, to **pay bills with checks numbered 6796 through 6869.** Carried.

Next Meeting:

Next regular monthly meeting is scheduled for June 3rd, 2019 at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Decet/seconded Graves, to **adjourn.** Carried. Meeting adjourned at 8:43 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor