

**Munising Township Regular Board Meeting Minutes**  
**June 3<sup>rd</sup>, 2019 7:00 p.m. – 8:37 p.m.**

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**Roll Call:**

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, Trustee—Selina Balko, and Trustee—Carmon Decet. Board Members Absent: None. Also, present: Roger Carlson, Assessor Susan Bovan, Janet Miron, Natalie Kentner, Jen Heyrman, Bob Balko, and Harold Anderson.

Supervisor Howard opened our June 3<sup>rd</sup>, 2019 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None.

**Approval of Minutes:**

Moved Decet/seconded Graves to **approve minutes of May 6<sup>th</sup>, 2019 Township Board regular meeting.** Carried.

**Clerk's Correspondence:**

Received and took care of a Certificate of Liability Insurance request from UPPCO. I've been working on our workers compensation audit and should have that wrapped soon.

**Supervisor's Correspondence:**

Received notice from Consumers Life that they are now MedMutual Life. Just a name change. The US Census Bureau invited us to participate in the 2020 Census New Construction Program. Wants a list of new construction between March 1<sup>st</sup>, 2018 that will be complete by April 1, 2020. Delta County is working on a Master Plan and want to know if we have any input.

**Requested Items:**

- A. Zoning Administrator: Report submitted.
- B. Assessor: Present and provided update. Preparing to set up new computer with Angry PC's help.

**Clerk's Report:**

The auditors started their work here this morning and should finish up in a few days. I had our building contents coverage increased from \$30,000 to \$50,000. Insurance agent said we could be billed as little as \$50 if anything at all. I was told that the playground coverage covers damages from fallen trees and vandalism and should not need to be increased because it might be moved into a section (marine coverage - I'm going to double check to see if this was done). The minutes from the Planning Commission's May 8<sup>th</sup> meeting is in your packets as well as the zoning Administrator's report. E-Pollbook training to be held here the end of the month (June 24<sup>th</sup>) for Clerks and Deputy Clerks. Selina and I will also be attending election training the 25<sup>th</sup> of this month in Escanaba.

**Supervisor's Report:**

Attended on Planning Commission meeting, four Alger Parks & Rec meetings and a meeting about a recreational marijuana business during the month. Received three blight complaints, all for the same property that is an on-going complaint from last year. Had a conference call with MDEQ, City, and other interested parties discussing possible E-Waste recycling event and future year-round E-Waste drop off location grant. Michelle Doucette has volunteered to be the Alger County Township representative on the CUPPAD Board. Was contacted by Tim Hass to withdraw request to relocate emergency radio equipment from the court house to Munising Township Hall. Dust control is scheduled for June 5<sup>th</sup>, weather permitting. Submitted the Risk Reduction Grant through Par Plan for security cameras for McQuisten Park. Our parking lot got sealed and lines painted. Attended the annual old Munising Landfill site walk through. "Clean-up Day" on Saturday was well attended. There was approximately 150 vehicles, 258 tires, and 4 40-yard roll off in Shingleton.

**Unfinished Business:**

- A. Boardwalk Damage: Supervisor is meeting grant coordinator this week at the site.
- B. Hall Façade Repairs: Contractors have been contacted. Waiting for bids.
- C. UPPCO Resolution: A resolution was offered by Howard/supported by Decet **granting to UPPCO, its successors and assigns, the right, power and authority to lay, maintain and operate electric and fiber lines, poles and services on, along, across and under the highways, streets, alleys, bridges and other public places, and to conduct a local electric business in the Township of Munising, Alger County, Michigan for a period of thirty years.** Roll call vote: Balko-yes,

**Willson-yes, Howard-yes, Graves-yes, and Decet-yes. 5 yes, 0 nay.** Howard declared the resolution passed.

**New Business:**

- A. PRE Interest Denial Distribution Policy: Moved Balko/seconded Graves to **adopt the PRE Interest Denial Distribution Policy**. Carried. Audit Procedures for Granting or Removal of Real Property Exemptions: Moved Willson/seconded Decet to **adopt Audit Procedures for Granting or Removal of Real Property Exemptions**. Carried. Resolution for Waiver of Penalty and Interest for Untimely Filed Property Transfer Affidavits: A resolution was offered by Willson/supported by Balko to **authorize the Township Assessor of their designee to waive the collection of penalty and interest for untimely filed property transfer affidavits. Roll call vote: Howard-yes, Balko-yes, Decet-yes, Willson-yes, and Graves-yes. 5 yes, 0 nay.** Howard declared the resolution passed.
- B. Airport Land Swap Resolution: A resolution was offered by Balko/supported by Graves to **approve the land exchange as stated in resolution. Roll call vote: Willson-yes, Balko-yes, Graves-yes, Howard-yes, and Decet-yes. 5 yes, 0 nay.** Howard declared the resolution passed.
- C. CD Renewal: Moved Balko/seconded Decet to **cash out Huntington CD and deposit into savings account**. Carried.
- D. Recreational Marihuana: Board discussed and will research further.
- E. MBTN Proposal for Trail at McQuisten Park: Moved Decet/seconded Balko to **approve proposal from Munising Bay Trail Network to construct a .25-mile hiking/biking route in Munising Township's Robert McQuisten Recreation Area**. Carried.

**Committee/Policy Reports:** None.

**Fire Department:**

Fire Chief Anderson said that the Pierce is scheduled for repairs on the 20<sup>th</sup>.

**Public Comment:** None.

**Building Report:**

1	Private	15	Private
2	Private	16	Private
3	Township Meeting 7 p.m.	19	Democrat Meeting 6 p.m.
6	MBQG Workshop 1 p.m. – 3 p.m.	22	Private
8	Private	24	E-Pollbook Training 9 a.m. – 2 p.m.
10	DNR Meeting 2 p.m. – 8:30 p.m.	25	SORVA 6:30 p.m.
11	Planning Commission 6:30 p.m.	29	Private
13	MBQG 5 p.m.		

**Treasurer's Report:**

Balance Savings (5/1/19): \$593,026.41. Receipts: \$49,465.15. Disbursements: \$104,112.89. Balance Savings (5/31/19) \$538,378.67. Balance Fire Truck Millage Account: \$571,520.13. Balance Road Millage Fund: \$204,335.06. Balance Road Improvement Fund: \$10,813.40. Balance Road Bond Account: \$26,155.02. Balance General Fund: \$391.58.

**Pay Bills:**

Moved Decet/seconded Balko, to **pay bills with checks numbered 6870 through 6937**. Carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for July 1<sup>st</sup>, 2019 at 7:00 p.m. at the Munising Township Office Complex.

**Adjournment:**

Moved Willson/seconded Howard, to **adjourn**. Carried. Meeting adjourned at 8:37 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor

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