

Munising Township Regular Board Meeting Minutes
July 1st, 2019 7:00 p.m. – 8:46 p.m.

Roll Call:

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, and Trustee—Selina Balko. Board Members Absent: Trustee—Carmon Decet. Also, present: Assessor Susan Bovan, Janet Miron, Catherine Pullen, Zoning Administrator Mike Tietjen, Bob Balko, Fire Chief Harold Anderson, and Dave Nelson.

Supervisor Howard opened our July 1st, 2019 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Decet/seconded Graves to **approve minutes of June 3rd, 2019 Township Board regular meeting.** Carried.

Clerk's Correspondence:

Received and updated our township members on MTA's database; received Anderson Tackman & Company's July edition of Tax & Business Alert; and received 2019 Tax Rate Request Form (L-4029) from the Munising Public Schools.

Supervisor's Correspondence:

Received request from CUPPAD that we renew our membership. It is due October 1st. Received request for support for Munising Bay Trail Network. Received notice from US Department of Agriculture that they will be moving to electronic mailing lists for their NEPA projects on July 21, 2019. They gave instructions on how to sign up. Received notice from UPPCO of a hearing in Lansing on July 31st at 9:30 a.m. for approval to reconcile its 2018 Energy Waste Reduction costs and revenues and to revise surcharges.

Requested Items:

- A. Zoning Administrator: Present and report submitted.
- B. Assessor: Present and provided update. AMAR went well! Attended training in June. Additional training scheduled for August.

Clerk's Report:

Spoke with insurance agent again regarding the playground coverage and he said that next year he will increase our miscellaneous property and equipment coverage. The Zoning Administrator's monthly report is in your packets as well as the minutes from the Planning Commission's June 12th meeting and the minutes from the Zoning Board of Appeals June 20th meeting. Selina and I attended two trainings last week pertaining to elections (E-Pollbook & QVF). We received our laptops and tested out our e-pollbooks.

Supervisor's Report:

Attended one Planning Commission meeting and two Alger Parks & Rec meetings during the month. Received one new/old blight complaint, another property is bad again and a dangerous building. Took a survey on issues facing local governments in the Upper Peninsula for NMU. After much digging, discovered the McQuisten Park does have an address, E9651 Nelson Street. Park has been tilled up and sprinkler work will begin July 8th. Shingleton Ball Field is going to be used on Saturday, July 13th as a rest stop for about 250 bicyclists. They are arranging and paying for a couple port-a-johns. Contacted MDOT per concerns of a couple residents about the H13/M28 intersection. MDOT is reviewing it.

Unfinished Business:

- A. Boardwalk Damage: Need letters from birdwatchers and fisherman for grant. Should hear about the camera grant in July.
- B. Hall Façade Repairs: No contractors have responded.
- C. Airport Land Swap Resolution: A resolution was offered by Balko/supported by Graves to **approve the land exchange as stated in resolution with minor clarifications. Roll call vote: Willson-yes, Decet-absent, Graves-yes, Howard-yes, and Balko-yes. 4 yes, 0 nay.** Howard declared the resolution passed.

New Business:

- A. Amending Zoning Ordinance with assistance from CUPPAD: Attorney reviewing ordinance now. County and Park Service still need to review. CUPPAD offers help with mapping and classifications.

Moved Balko/seconded Graves to **contract with CUPPAD for assistance with Zoning Ordinance**. Carried.

- B. Blight Complaints: Moved Graves/seconded Willson to **pursue blight complaint on Carlson Road**. Carried. Moved Willson/seconded Balko to **pursue blight complaint on Johnson Road**. Carried. Moved Balko/seconded Graves to **pursue blight complaint on H15**. Carried.
- C. Car Sales Business Approval: Board discussed and tabled. No paperwork has been submitted.
- D. Fees for Request of Assessment Data: Moved Balko/seconded Graves to **set the interim fee schedule at \$2.00 per field sheet request (non-property owner) and \$750 for backup of BSA database**. Carried.
- E. Budget Amendment: Moved Balko/seconded Graves to amend the budget by decreasing Fire Department's "Fire Equipment" \$1000, and increasing Fire Department's "Mileage" \$1000. Carried.

Committee/Policy Reports: None.

Fire Department:

Fire Chief Anderson said that the Pierce is being repaired. The department assisted with a fire in Hiawatha Township.

Public Comment:

Tentative closing date on Hanley Land Exchange set for July 15th.

Building Report:

1	Township Meeting 7 p.m.	16	Board of Review 9:00 a.m.
4	CLOSED – Independence Day	20	Private
5	CLOSED	27	Private
6	Private	30	SORVA 6:00 p.m.
11	Munising Bay Quilt Guild Workshop 5:00 p.m.		
13	Private		**Pavilion in use on the 22 nd and 24 th .

Treasurer's Report:

Balance Savings (6/1/19): \$538,378.67. Receipts: \$24,070.59. Disbursements: \$35,897.18. Balance Savings (6/30/19) \$526,552.08. Balance Fire Truck Millage Account: \$571,459.25. Balance Road Millage Fund: \$204,352.21. Balance Road Improvement Fund: \$25,580.07. Balance Road Bond Account: \$26,157.24. Balance General Fund: \$402.67.

Pay Bills:

Moved Balko/seconded Graves, to **pay bills with checks numbered 6938 through 7000, and 6001**. Carried.

Next Meeting:

Next regular monthly meeting is scheduled for August 5th, 2019 at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Balko/seconded Graves, to **adjourn**. Carried. Meeting adjourned at 8:46 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor