

**Munising Township Regular Board Meeting Minutes**  
**September 3<sup>rd</sup>, 2019 7:00 p.m. – 9:09 p.m.**

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**Roll Call:**

Board Members Present: Supervisor—Lisa Howard, Clerk—Patty Willson, Treasurer—Nicole Graves, Trustee—Carmon Decet, and Trustee—Selina Balko. Board Members Absent: None. Also, present: Assessor Susan Bovan, Janet Miron, Bob Balko, Roger Carlson, and Ed Balko.

Supervisor Howard opened our September 3<sup>rd</sup>, 2019 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:**

Comment was received by one person regarding 5<sup>th</sup> wheel travel trailer on corner of Knox Street and Cedar Street. Concerns about a generator running all day, a deck being built, and if this is allowed.

**Approval of Minutes:**

Moved Balko/seconded Decet to **approve minutes of August 5<sup>th</sup>, 2019 Township Board regular meeting.** Carried.

**Clerk's Correspondence:**

Received a FOIA request (for environmental records/fire department) from an environmental and engineering company, which I forwarded to the Fire Chief. Received an email from the Bureau of Elections regarding possible permanent precinct consolidation. Our township has less than 1,800 registered voters and, according the law, if there are not more than 2,999 active registered electors in the township, we may abolish the division and constitute a single election precinct (MCL 168.658). The deadline is November 11<sup>th</sup>, 2019. Something to think about...

**Supervisor's Correspondence:**

Received Notice from UPPCO of a hearing for approval of its Energy Waste Reduction plan in Lansing on September 4<sup>th</sup>. Received Notice from DTE of a hearing for approval of its 2018 Energy Waste Reduction plan in Lansing on September 17<sup>th</sup>. Received Notice from Charter, locally known as Spectrum, to add Uplift network, FETV network, and GEM Shopping Network in August and they lowered the cost of unreturned equipment \$20. Received an invitation to the DNR Marquette Customer Service Center for an open house on forest management on Wednesday, September 18<sup>th</sup>. Received Supervisor Fall Education Conference information. Received a thank you from MBTN for our support. Received pre-purchase program options from Superiorland Gas.

**Requested Items:**

- A. Zoning Administrator: None.
- B. Assessor: Present and provided update.

**Clerk's Report:**

I've been in contact with Andrew Brown of Cross Construction regarding the split face block that runs around 3 sides of the building. Andrew referred 906 Concrete and Masonry to check it out, and they did! In an email to Andrew, 906 explained that the front of the building (parallel to the road) doesn't seem to be having issues, but the concrete is butted up to the blocks and he assumes the concrete got pushed under them as well. The side with the main entrance has issues all along the entire wall. The block is pulling away and it seems that the metal flashing is holding it in place. The back of the building has the same issue, but it's not as bad. 906 concluded that the blocks aren't on a footing and there is a piece of angle iron that the blocks rest. 906 assumes they are all tied in, and there should have been a brick ledge for the blocks to rest on. 906 thinks that with all that weight it might be bending, rusting, etc. We are still waiting for a bid from 906 Concrete.

We received the financial statements from our FY2018/19 audit. No corrective measures were recommended, and the townships financial health improved as a result of the year's activities. The carpets in the meeting room were cleaned and the stains removed. Kurt with GBS will be here September 11<sup>th</sup> to do upgrades and preventative maintenance to election equipment.

**Supervisor's Report:**

Attended the Regional Government Meeting in Grand Marais. Fall "Clean-Up Day" is confirmed for October 12<sup>th</sup> from 8 a.m. to Noon. There is WiFi at McQuisten Park.

**Unfinished Business:**

- A. Boardwalk Damage: Still waiting on grant.
- B. Hall Façade Repairs: See Clerks Report.
- C. Cemetery Property Survey: Received two estimates; one from GeoMetric Services for \$4,800, and the second from Peninsula Land Surveying for \$2,480. Moved Decet/seconded Graves to **accept estimate from Peninsula Land Surveying for \$2,480**. Carried.
- D. Carpet Cleaner and Vacuum Purchase: Moved Balko/seconded Graves to **purchase both a carpet cleaning machine and vacuum and not exceed \$1,500**. Carried.

**New Business:**

- A. Snowplowing Advertising: Board consensus to run ad requesting sealed bids for 3-years of snow removal. Sealed bids are to be submitted by 3 p.m. on October 7<sup>th</sup>.
- B. Road Improvement Plan: Board consensus to continue with long-range road plan.
- C. Bond Assistance from Miller Canfield: A resolution was offered by Balko/supported by Willson to **hire Miller Canfield to carry us through the road bond process at cost of \$8,500 plus out-of-pocket expenses. Roll call vote: Balko-yes, Willson-yes, Howard-yes, Graves-yes, and Decet-yes. 5 yes, 0 nay**. Howard declared the resolution passed.
- D. Road Bond Resolution: A resolution was offered by Decet/supported by Balko to **adopt the Notice of Intent to issue road bonds as stated in the resolution. Roll call vote: Decet-yes, Graves-yes, Balko-yes, Willson-yes, and Howard-yes. 5 yes, 0 nay**. Howard declared the resolution passed.
- E. Budget Amendment: Moved Balko/seconded Willson to **decrease Roads “Road Projects” by \$40,000 and increase Roads “Contractual Services” by \$40,000**. Carried.
- F. Shingleton Community Building – Winter Plans: Moved Balko/seconded Graves to **close Shingleton Community Building for the winter then discuss options in the spring**. Carried.
- G. Marijuana Ordinance: Board discussed and will continue to gather information.

**Committee/Policy Reports:**

Planning Commission is still working with CUPPAD on Zoning Ordinance.

**Fire Department:** None.

**Public Comment:**

McQuisten Park is graded and the bike trail is marked.

**Building Report:**

2	CLOSED – Labor Day	12	Munising Bay Quilt Guild 5:00 p.m.
3	Township Meeting 7:00 p.m.	16	Wetmore Community Club 6:30 p.m.
7	Private	25	Planning Commission 6:30 p.m.
11	Planning Commission 6:30 p.m.	27	SORVA - 6:00 p.m.

**Treasurer's Report:**

Balance Savings (8/1/19): \$537,263.38. Receipts: \$8,197.11. Disbursements: \$38,862.90. Balance Savings (8/31/19) \$506,597.59. Balance Fire Truck Millage Account: \$572,077.63. Balance Road Millage Fund: \$204,386.36. Balance Road Improvement Fund: \$12,873.24. Balance Road Bond Account: \$26,161.62. Balance General Fund: \$414.68

**Pay Bills:**

Moved Decet/seconded Balko, to **pay bills with checks numbered 6079 through 6143**. Carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for October 7<sup>th</sup>, 2019 at 7:00 p.m. at the Munising Township Office Complex.

**Adjournment:**

Moved Willson/seconded Howard, to **adjourn**. Carried. Meeting adjourned at 9:09 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor