

Munising Township Regular Board Meeting Minutes
January 6th, 2020 7:00 p.m. – 8:00 p.m.

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Nicole Graves, Trustee Carmon Decet, and Trustee Selina Balko. Board Members Absent: None. Also, present: Assessor Susan Bovan, Janet Miron, Bob Balko, Roger Carlson, Fire Chief Harold Anderson, and Brice Burge from the Munising News.

Supervisor Howard opened our January 6th, 2020 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Balko/seconded Decet to **approve minutes of December 2nd, 2019 Township Board regular meeting.** Carried.

Clerk's Correspondence:

Received and updated the authorized purchasers for our Menards charge account. Received the Annual Payroll Information Form from Burnham & Flower and updated our township attorney information listed in the Michigan Bar Journal. Received January newsletter from Anderson Tackman & Company, 2020 Board of Review training material, and MAMC training material.

Supervisor's Correspondence:

Received a Christmas card from Fahrner Asphalt Sealers, a thank you from Alger Community Food Pantry, and a thank you from Friends of Valley Spur along with a 3 Day Pass for Valley Spur. Received training opportunities for Board of Review, MTA, and Upper Peninsula Assessor Association. Received notification from MDNR that our boardwalk grant is recommended for funding. Received request for support from UPSET. Received request from Park Service to enter into a mutual aid agreement for fire suppression services.

Requested Items:

- A. Zoning Administrator: Report submitted.
- B. Assessor: Present and provided update.

Clerk's Report:

Our new TV in the hall is covered on our insurance under Miscellaneous Unscheduled Property and Equipment. We only need to report items over \$25,000 to our insurance company. My notary public expires January 20th. Cost associated with renewal is \$75 and is valid for 6 years. Munising Township offices will be closed January 20th in observance of Martin Luther King, Jr. Day. The minutes from the Planning Commissions December 11th regular meeting and public meeting are in your packets.

Supervisor's Report:

Attended December Board of Review meeting and the Public Hearing for the Draft Zoning Ordinance. Completed the Michigan State Police Forfeiture Report. Purchased a 65" TV for hall and members of Fire Department, Harold Anderson, Ken Swajanan and George Whitehead installed. Cox Pond level is back to normal. One more beaver was trapped and my daughter, Kori, and I broke up the dam for the overflow and then unplugged the culvert. The level dropped by almost 3 feet.

Unfinished Business:

- A. Boardwalk Damage: Begin preparations prior to entering into a project agreement with the DNR.
- B. Hall Façade Repairs: Ad scheduled to run three consecutive weeks, beginning January 8th.
- C. Blight Complaint Procedure: Board consensus to not change complaint procedure.
- D. Township Power Outages: Sheila Peters has been provided with contact information and is working on details.

New Business:

- A. Rental Fees: Tabled to gather more information.
- B. Board of Review Training: Board consensus that BOR members attend free training on January 13th.
- C. Mutual Aid Agreement with Park Service for Fire Suppression Services: Moved Decet/seconded Graves to **enter mutual aid agreement with Pictured Rocks National Lakeshore pending Fire Chief's approval.** Carried.

D. Request for Support from UPSET: Tabled to collect more information.

Committee/Policy Reports:

Zoning Ordinance went to Park Service on December 18th.

Fire Department:

Chief Anderson requested an additional fuel charge account at the Holiday in Munising due to the Holiday station in Wetmore not being open 24 hours. He is checking to see if the same charge account can be used.

Public Comment:

Deputy Treasurer Miron mentioned that they sent out “reminder” summer tax bills and as a result the number of delinquent bills decreased.

Building Report:

- 1 CLOSED – New Year’s Day
- 2 DNR Public Meeting (ORV trail) 4:30 p.m.
- 6 Township Meeting 7:00 p.m.
- 8 Democrats Meeting 5:30 p.m.
- 9 Munising Bay Quilt Guild 5:00 p.m.
- 20 CLOSED – Martin Luther King, Jr. Day
- 20 Wetmore Community Club 6:30 p.m.
- 22 Planning Commission 6:30 p.m.
- 23 Munising Bay Quilt Guild 1:00 p.m.
- 26 Private
- 28 Munising Bay Quilt Guild 1:00 p.m.

Treasurer's Report:

Balance Savings (12/1/19): \$352,520.11. Receipts: \$19,908.71. Disbursements: \$40,538.22. Balance Savings (12/31/19) \$331,890.60. Balance Fire Truck Millage Account: \$527,467.67. Balance Road Millage Fund: \$23,970.96. Balance Road Improvement Fund: \$22,574.62. Balance Road Bond Account: \$20,007.26. Balance General Fund: \$663.01.

Pay Bills:

Moved Decet/seconded Balko, to **pay bills with checks numbered 6359 through 6428**. Carried.

Next Meeting:

Next regular monthly meeting is scheduled for February 3rd, 2020 at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Willson/seconded Decet, to **adjourn**. Carried. Meeting adjourned at 8:00 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor