



For Zoning Administration Use
Date Received _____
Land Division Approved _____
Land Division Denied _____
Land Division Permit No. _____

**TOWNSHIP OF MUNISING  
LAND DIVISION APPLICATION**

Please complete the application, include a check in the amount of \$100.00, payable to Munising Township, and mail to the following:

Township of Munising  
PO Box 190  
Wetmore, MI 49895

Susan Bovan, Assessor  
(906) 387-1010  
[muntwpassessor@jamadots.com](mailto:muntwpassessor@jamadots.com)

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Applicant \_\_\_\_\_  
Owner \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State/Zip \_\_\_\_\_  
Phone Number(s) \_\_\_\_\_

The following application is required to be completed and any items, such as deeds and scaled drawings are to be included with the application when returned to the Township Office.

1. Is this request for a land division for a buildable parcel? \_\_\_\_\_  
Provide a map showing the original parcel as it existed on March 31, 1997. (Exhibit A)  
Parent parcel tract number: 02-006-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
\_\_\_\_\_
2. Have there been any divisions from the parent parcel since March 31, 1997? \_\_\_\_\_  
How many divisions? \_\_\_\_\_  
If this parcel is a previous division, what is its parcel number? 02-006-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Provide a copy of this parcel if deed created after March 31, 1997. (Exhibit B)  
\_\_\_\_\_
3. Number of land divisions requested. \_\_\_\_\_  
Provide a scaled map or survey and legal description for each parcel proposed. Show all easements public and private including natural gas, electric, cable and road on the scaled maps. (Exhibit C)  
\_\_\_\_\_
4. Does this parcel have frontage on a public road? \_\_\_\_\_  
Provide a written legal easement if the parcel does not have frontage on a State or County road. Provide written documentation of access approval and or a driveway curbcut access approval from the local or State Road Commission or Department. (Exhibit D)  
The proposed parcel contains how many acres? \_\_\_\_\_

If more than one parcel division is proposed, please provide a list of all parcels including the lot width and lot area of each and describe the total number of divisions below: (Exhibit E)

\_\_\_\_\_

\_\_\_\_\_

5. The parcel to be retained contains how many acres? \_\_\_\_\_
6. Does each parcel have a lot width to depth ratio of less than 4 to 1? \_\_\_\_\_  
If no, please explain: \_\_\_\_\_
7. Is any resulting parcel less than one acre? \_\_\_\_\_  
Note: For parcels less than one acre in area, written verification of a well and septic approval is required from the local County Health Department. (Exhibit F)

#### ACKNOWLEDGEMENT

Approval of a land division is required before any division is created, sold, transferred. Approval of a land division is not a determination that the resulting parcels comply with other ordinance or regulations of Munising Township, Alger County or the Stat of Michigan.

Munising Township, its officers, employees and agents are not liable if a zoning permit or building permit is not issued for the reasons set forth in Sec. 109a of the Land Division Act. **Applicants are encouraged to check local zoning and local health codes.**

I, (we) agree that the above answers and information submitted are true and accurate and if found to be not true that my approval will be void.

\_\_\_\_\_  
Applicant/Owner Signature

\_\_\_\_\_  
Date

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#### TOWNSHIP OFFICE USE

**APPROVED / DENIED** \_\_\_\_\_ Permit No. \_\_\_\_\_

Notes and Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If denied, reason for denial:

1. \_\_\_\_\_
2. \_\_\_\_\_

\_\_\_\_\_  
Designated Land Division Officer

\_\_\_\_\_  
Date



## County of Alger

### LAND DIVISION TAX PAYMENT CERTIFICATION

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

PROPERTY CITY, STATE & ZIP: \_\_\_\_\_

CURRENT YEAR & 5 YEARS PRECEDING PARCEL ID #: \_\_\_\_\_

### ATTACH A LEGAL DESCRIPTION OF THE PARCEL TO BE DIVIDED

#### CERTIFICATION DENIED

The Alger County Treasurer's Office has found delinquent taxes on the parcel listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed: \$ \_\_\_\_\_

#### CERTIFICATION APPROVED

Pursuant to House Bill 4055, the Alger County Treasurer's Office certifies that all property taxes and special assessments due on the above referenced parcel subject to the proposed division for five years preceding the date of the application have been paid. This certification does not include taxes or special assessments, if any, now in the process of collection by the Village/City or Township Treasurer.

Alger County Treasurer \_\_\_\_\_ Date Certified \_\_\_\_\_

Certification Fee of \$5.00 collected: Check \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_

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PAM JOHNSON, TREASURER  
101 COURT ST. MUNISING, MI 49862 (906) 387-4535  
pjohnson@algercounty.gov