

Munising Township Regular Board Meeting Minutes
April 20, 2020 7:00 p.m. – 8:00 p.m.
(Meeting via telephone conference.)

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Nicole Graves, Trustee Carmon Decet, and Trustee Selina Balko. Board Members Absent: None. Also, present: Assessor Susan Bovan and Bob Balko.

Supervisor Howard opened our April 20, 2020 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Decet/seconded Balko to **approve minutes of March 2, 2020 Township Board regular meeting.** Carried.

Clerk's Correspondence:

Received notice that MedMutual Life will not be increasing their premium rates for the next 3 years. Tri-County Volunteer Fire Department sent a thank you letter. Received April newsletter from Anderson, Tackman & Company; notice from UPPCO that our meter will be upgraded; and Spring Water and Woods News from Alger Conservation District.

Supervisor's Correspondence:

Received Notice from Charter that on March 24 they will launch a new channel, Bull Dog Shopping Network. Received invite to Alger Conservation District Annual Meeting on March 27th but was cancelled due to COVID-19 pandemic. Received a letter from PSB that Public Funds NOW account rate decreased from 1.05% to 0.75% due to Federal Reserve lowering the prime credit rate.

Requested Items:

- A. Zoning Administrator: Report submitted.
- B. Assessor: Present and provided update. Been working from home on Apex (drawings & sketches).

Clerk's Report:

The last few weeks has been quite challenging dealing with the Covid-19 pandemic. We've closed the office to the public and cancelled all scheduled meetings and events at the Township Hall until April 30th. Election Day was March 10th and we had a 30% voter turnout (Presidential Primary). Spoke with Hannula about our liability insurance up for renewal next month, which will include a cyber liability option.

Supervisor's Report:

It has been confirmed with Wood Island Landfill that Township "Clean Up Day" will be June 13th from 8 am until noon. We should prepare for less revenue sharing this year.

Unfinished Business:

- A. Boardwalk Damage: Supervisor Howard looking into options with Matt Treado of UP Engineers.
- B. Township Power Outages: No updates at this time.
- C. Support for UPSET: Moved Graves/seconded Willson to **appropriate \$2,000 to UPSET.** Carried.

New Business:

- A. Implication of COVID-19 Pandemic: Howard closed off playground area with ribbon. Board discussed signage options at the park and limiting numbers of persons in groups and decided to follow state guidelines at this time. Also discussed installing plex glass at reception area and opening the office with decreased hours and remaining closed to the public.
- B. Appoint Planning Commission and Zoning Board of Appeals Members: Moved Howard/seconded Decet to **appoint Eric Artress to the Planning Commission and Joe Lindquist to the Planning Commission and Zoning Board of Appeals, all with terms ending in 2023.** Carried.
- C. Purchase of Treasurer Computer: Moved Decet/seconded Balko to **approve up to \$4,000 for the purchase of a new computer/laptop, monitor, and accessories.** Carried.

Committee/Policy Reports: None.

Fire Department:

Howard mentioned that Fire Chief Anderson was looking into purchasing a washer/extractor that can wash two sets of turn-out gear at one time. Cost is approximately \$5,000.

Public Comment: None.

Building Report:

6 **CANCELLED** Township Meeting 7:00 p.m.
20 Township Meeting 7:00 p.m. **via Telephone Conference**

Treasurer's Report:

Balance Savings (3/1/20): \$467,378.38. Receipts: \$49,886.89. Disbursements: \$23,320.94. Balance Savings (03/31/20): \$493,944.33. Balance Fire Truck Millage Account: \$622,785.78. Balance Road Millage Fund: \$149,830.43. Balance Road Improvement Fund: \$22,583.74. Balance Road Bond Account: \$20,012.24. Balance General Fund: \$460.16.

Pay Bills:

Moved Balko/seconded Decet, to **pay bills with checks numbered 6556 through 6640**. Carried.

Next Meeting:

Next regular monthly meeting is scheduled for May 4, 2020 at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Willson/seconded Decet, to **adjourn**. Carried. Meeting adjourned at 8:00 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor