

**Munising Township Regular Board Meeting Minutes**  
**May 4, 2020 7:00 p.m. – 8:17 p.m.**  
*(Meeting via telephone conference.)*

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**Roll Call:**

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Nicole Graves, Trustee Carmon Decet, and Trustee Selina Balko. Board Members Absent: None. Also, present: Assessor Susan Bovan, Janet Miron and Bob Balko.

Supervisor Howard opened our May 4, 2020 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** Complaints received about smell coming from Wood Island Landfill.

**Approval of Minutes:**

Moved Balko/seconded Decet to **approve minutes of April 20, 2020 Township Board regular meeting.** Carried.

**Clerk's Correspondence:**

The Michigan Historic Preservation Network's conference is September 20-23 in Kalamazoo. Received our quarterly statements from John Hancock.

**Supervisor's Correspondence:**

Received notice from UPPCO of pre-hearing in Lansing on May 14 at 9 a.m. to request approval of the reconciliation of its power supply cost recovery plan for the year 2019.

**Requested Items:**

- A. Zoning Administrator: Report submitted. Zoning Board of Appeals has a variance meeting scheduled for May 21 via telephone conference.
- B. Assessor: Present and provided update. Continuing to work from home. Re-appraisals delayed at this time. Would like to utilize Facebook and the Website as a means to notify property owners of the areas she's currently re-appraising.

**Clerk's Report:**

I completed an online survey by CLOSUP regarding the impact of Michigan's Proposal 3 during the March election. The zoning report is included in your packets. Township office to remain closed through May 15<sup>th</sup>, including all scheduled meetings and events.

**Supervisor's Report:**

Checked on the Cox Pond culvert and there didn't look to be any beaver activity but there was some moss type organic material that had restricted the flow so I removed that and the flow picked up and it looks like the level of the pond around the boardwalk went down some. Put barrier ribbon around the playground and put notices at the basketball court and ballfield indicating only one household per court or field at a time. Reminder that the Blood Mobile will be using the parking lot and Men's bathroom again on Wednesday, May 6<sup>th</sup>.

**Unfinished Business:**

- A. Boardwalk Damage: Supervisor Howard looking into options with Matt Treado of UP Engineers.
- B. Township Power Outages: No updates at this time.
- C. Implications of Covid-19 Pandemic: Board discussed and consensus is that the office remain closed indefinitely. No new events/meeting will be scheduled at this time. Existing reservations scheduled through June are cancelled. Taxes can be paid via mail/drop box. Board will consider current state guidelines and re-visit monthly.

**New Business:**

- A. Road Bond Resolution: A resolution was offered by Balko and supported by Graves to **obtain a \$700,000 bond to improve roads. Roll call vote: Howard-yes, Balko-yes, Decet-yes, Willson-yes, and Graves-yes. 5 yes, 0 nay.** Howard declared the resolution passed.
- B. Par Plan Insurance Renewal: Moved Balko/seconded Decet to **pay insurance including the additional cyber liability option.** Carried.
- C. Dust Control: Moved Balko/seconded Graves to **apply dust control on gravel roads unless paving, pending cost.** Carried.

- D. Red Book Purchase: Moved Howard/seconded Balko to **purchase 5 new edition red books.** Carried.
- E. Fertilize McQuisten Park: Board consensus to **obtain weed and feed bids from several landscaping contractors in the area.** Carried.

**Committee/Policy Reports:**

Howard informed us that APRD office is closed as well as the fitness center.

**Fire Department:** None.

**Public Comment:**

Graves received a letter from PSB stating that interest rates dropped from 1.05% to .15% in one month.

**Building Report:**

- 4 Township Meeting 7:00 p.m. **via Telephone Conference**
- 16 Private rental - Cancelled
- 23 Private rental - Cancelled
- 24 Private rental - Cancelled
- 25 CLOSED – Memorial Day
- 25 Private rental - Cancelled
- 29 Private rental - Cancelled
- 30 Private rental - Cancelled
- 31 Private rental - Cancelled

**Treasurer's Report:**

Balance Savings (4/1/20): \$493,944.33. Receipts: \$6,272.53. Disbursements: \$33,755.99. Balance Savings (04/30/20): \$466,460.87. Balance Fire Truck Millage Account: \$623,242.93. Balance Road Millage Fund: \$149,843.03. Balance Road Improvement Fund: \$22,597.81. Balance Road Bond Account: \$20,013.94. Balance General Fund: \$464.34.

**Pay Bills:**

Moved Balko/seconded Decet, to **pay bills with checks numbered 6641 through 6689.** Carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for June 1, 2020 at 7:00 p.m. at the Munising Township Office Complex.

**Adjournment:**

Moved Graves/seconded Willson, to **adjourn.** Carried. Meeting adjourned at 8:17 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor