

Munising Township Regular Board Meeting Minutes
March 1, 2021 7:00 p.m. – 7:46 p.m.
(Meeting via telephone conference.)

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Nicole Graves, Trustee Selina Balko, and Trustee Carmon Decet. Board Members Absent: None. Also, present: Assessor Susan Bovan and Bob Balko.

Supervisor Howard opened our March 1, 2021 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Decet/seconded Balko to **approve minutes of February 1, 2021 Township Board regular meeting.** Carried.

Clerk's Correspondence:

Received notice that our Holiday Fleet card program is improving the technology at their stores by increasing functionality and improved user experience. We will receive a new Circle K Holiday Fleet which will be accepted at all Circle K and Holiday locations. Received a letter from a 3rd grader from Byron Center, MI requesting information about our township.

Supervisor's Correspondence:

Received notice from Charter that in March 2021 they will launch NFL Network & Tennis Channel in Sports & More Tier and eliminate Zee TV & Filipino Channel. Received Notice of Hearing from DTE on Wednesday, March 10 at 9 a.m. via video/teleconferencing requesting approval of the reconciliation of its Revenue Decoupling Mechanism for the period October 1, 2019 through September 20, 2020. Also, from DTE a Notice of Hearing on Thursday, March 11 at 9 a.m. via video/teleconferencing requesting to increase rates, amend its rate schedules and rules governing the distribution and supply of natural gas. Received a Request for Support for the Senior All Night Party Committee.

Requested Items:

- A. Zoning Administrator: Not present.
- B. Assessor: Present and provided update. Board of Review's organizational meeting is March 2nd and tax payor appeals on March 8th and 9th.

Clerk's Report:

Attended Election/School Coordinating Committee Meeting on 2/4 via GoToMeeting. Brought the Noise Ordinance and Public Hearing Notice to the Munising News. Called Anderson Tackman about where to expense the Fire Number signs and generator. Updated the Website. Set up Multifactor Authentication (MFA) to be enable by our Qualified Voter File (QVF) software. MFA prevents unauthorized individuals from gaining access to our election software. Our ballots are ordered for the May election.

Supervisor's Report:

Attended an MTA Q&A session on Board of Review challenges. Attended a Fahey Schultz Planning and Zoning webinar. Updated contact information for the Census Bureau. Shunk's will move office furniture for us on Wednesday, March 3rd about 3 p.m.

Unfinished Business:

- A. Boardwalk Damage/Grant: Howard still working on.
- B. Implications of Covid-19 Pandemic: Board consensus that the office remains closed.
- C. Generator: Working to get additional quotes.
- D. Recycling: Recycling Committee meeting on April 20th.

Adjournment from regular board meeting:

Moved Balko/seconded Graves to **adjourn regular board meeting.** Carried. We adjourned at 7:10 p.m.

Public Hearing on Budget 2021/22

Supervisor Howard called the public hearing on Township Budget 2021/22 to order at 7:10 p.m.

1. Discuss Budget Items: Proposed budget presented. The township is in good condition.
2. Public Comment: None.

Moved Balko/seconded Willson to **close Public Hearing**. Carried. We closed at 7:15 p.m.

Supervisor Howard called the regular board meeting back to order at 7:15 p.m.

New Business:

- A. Non-elected Position Wages: A resolution was offered by Balko and supported by Willson to **leave wages for FY2021/22 the same. Roll call vote: Balko-yes, Willson-yes, Howard-yes, Graves-yes, and Decet-yes. 5 yes, 0 nay.** Howard declared the resolution passed.
- B. Adopt 2021/22 Budget: A resolution was offered by Balko and supported by Decet to **adopt the 2021/22 budget as presented. Roll call vote: Decet-yes, Graves-yes, Balko-yes, Willson-yes, and Howard-yes. 5 yes, 0 nay.** Howard declared the resolution passed.
- C. Adopt General Appropriations Resolution: A resolution was offered by Howard and supported by Graves to **adopt the 2021/22 General Appropriation Act. Roll call vote: Howard-yes, Balko yes, Decet-yes, Willson-yes, and Graves-yes. 5 yes, 0 nay.** Howard declared the resolution passed.
- D. Meeting Dates and Time: Moved Graves/seconded Willson that **the Township Board continue meeting at 7:00 p.m. on the first Monday or each month with the exception of Tuesday, September 7th.** Carried.
- E. Banking Preference: Moved Decet/seconded Balko to **continue banking with PSB.** Carried.
- F. Mileage Rate: Moved Balko/seconded Graves to **reduce mileage rate to \$.56 per mile to coincide with the federal rate.** Carried.
- G. Board of Review Appointments: Moved Balko/seconded Howard to **appoint Ken Heyrman and Jon Mills to the Board of Review.** Carried.
- H. Future Blood Drives (Use of Building): Board discussed and decided against use of our building for blood drives at this time.
- I. Request for Support for Senior All Night Party Committee: Moved Howard/seconded Willson to **appropriate \$300 to Senior All Night Party Committee.** Carried.
- J. Township Spring Clean-Up Day – May 15th: Moved Howard/seconded Balko to **schedule Spring Clean-Up Day for May 15th, 8:00 a.m. to noon.** Carried.
- K. MTA's Virtual Conference & Expo: Moved Howard/seconded Willson to **register up to 4 board members for the 2021 Virtual Conference and Expo scheduled for April 19th-21st.** Carried.

Committee/Policy Reports:

Wilderness Towing purchased Waste Management property, in the Industrial Park, for temporary storage of wrecked vehicles. APRD purchasing building from the school in April. Brice Burge of Roam Media would like to set up at interview for Women's History Month.

Fire Department: None.

Public Comment:

Comment was received by one person asking how ordinance reinforcement is going pertaining to snowmobiles.

Building Report:

1 Township Board 7:00 p.m. (via telephone conference)

Treasurer's Report:

Balance Savings (02/1/21): \$478,574.26. Receipts: \$22,005.14. Disbursements: \$27,258.31. Balance Savings (02/28/21): \$473,321.09. Balance Fire Truck Millage Account: \$55,533.74. Balance Road Millage Fund: \$132,186.29. Balance Road Improvement Fund: \$28,804.48. Balance Road Bond Account: \$1,041.23. Balance General Fund: \$266.96.

Pay Bills:

Moved Balko/seconded Decet, to **pay bills with checks numbered 7282 through 7341.** Carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, April 5, 2021 at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Graves/seconded Decet, to **adjourn**. Carried. Meeting adjourned at 7:46 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor