

**Munising Township Regular Board Meeting Minutes**  
**April 5, 2021 7:00 p.m. – 8:50 p.m.**

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**Roll Call:**

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Nicole Graves, Trustee Selina Balko, and Trustee Carmon Decet. Board Members Absent: None. Also, present: Assessor Susan Bovan and Bob Balko.

Supervisor Howard opened our April 5, 2021 meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None.

**Approval of Minutes:**

Moved Balko/seconded Decet to **approve minutes of March 1, 2021 Township Board regular meeting**. Carried.

**Clerk's Correspondence:**

Received the April Tax & Business Alert from Anderson, Tackman & Company. Received permit from the State (EGLE) regarding the construction of the lavatories at the Pictured Rocks KOA (f/k/a Wandering Wheels Campground).

**Supervisor's Correspondence:**

Received Notice of Opportunity to Comment from UPPCO for the sale by Lake AIV, L.P. and purchase by Axium UP Holdings LLC of 100% of the capital stock of Upper Peninsula Power Holding Company which is the sole owner of UPPCO. Received notice from Charter Communications that around April 9<sup>th</sup> five new channels will launch The African Channel HD, Pets.TV, Recipe.TV, Cars.TV and Justice Central.TV. Received Alger Conservation District newsletter. Received webinar info from EGLE pertaining to renewable energy Planning & Zoning. Received notice of a Alger County Rural Task Force meeting regarding COVID Relief funding on April 7 at 10 am via Zoom. Received communication from Michigan Township Participating Plan regarding nominations for Board of Directors.

**Requested Items:**

- A. Zoning Administrator: Not present. Submitted zoning activity report for 2020.
- B. Assessor: Present and provided update.

**Clerk's Report:**

The updated Wages/Salaries for the 2021/22 fiscal year are in your packets, as well as the Township Board and Planning Commission meeting dates and times and the updated Budget. Brought the meeting schedules to the Munising News. Selina is helping me with the Absent Voter applications and ballots for the May election. The minutes from the Planning Commissions March 10 meeting are in your packets. Received notice that the IRS received our tax-exempt bond (\$700k) form. Our QuickBooks Payroll automatically renews (\$650) on April 11 and our QuickBooks software expires on May 31. Auditors plan to be here the week of June 7.

**Supervisor's Report:**

Attended Board of Review and Planning Commission meetings. Met with TriMedia regarding cemetery. A copy of the program is on the computer in the small conference room. There is still more to do. Got a call that a padlock was broke of the Shingleton dugout storage room. Took a ride and determined the contents belonged to SRC so they were going to empty it. The bases were the only thing we had in there. Completed a Michigan Public Policy Survey.

**Unfinished Business:**

- A. Boardwalk Damage/Grant: DNR to approve within 60 days.
- B. Implications of Covid-19 Pandemic: Board consensus that the office remains closed.
- C. Generator: Working to get additional quotes.
- D. Recycling: None.
- E. MTA Virtual Conference & Expo: Moved Balko/seconded Graves to amend motion to **register 5 board members for MTA's 2021 Virtual Conference and Expo scheduled for April 19<sup>th</sup>-21<sup>st</sup>**. Carried.

**New Business:**

- A. Planning Commission & ZBA Appointments: Moved Howard/seconded Decet to **reappoint Marianne Laskay and Karen Gamelin to the ZBA (3-year terms)**. Carried. Moved Howard/seconded Decet to **appoint Jessie Webster to the Planning Commission**. Carried. Moved Howard/seconded Graves to **appoint Marianne Laskay as Board of Review alternate**. Carried.
- B. Johnson Road East Gravel Improvements: Moved Graves/seconded Decet to **enter into agreement with ACRC to gravel East Johnson Road worth \$60,000 costing township \$30,000**. Carried.
- C. Dust Control: Dust control in mid-May.
- D. Road Bond Payment: Moved Balko/seconded Willson to **approve paying the road bond interest in the amount of \$4,121.25**. Carried.
- E. Blight Complaint: Moved Willson/seconded Decet to **pursue blight complaint**. Carried.
- F. Zoning Ordinance Text Change: Moved Howard/seconded Balko to **amend Section 410 Vacation Rental item G**. Carried.
- G. McQuisten Park Parking Lot – Gravel/Grating: Moved Decet/seconded Willson to **gravel parking lot at Robert McQuisten Recreation Park and not to exceed \$3,240**. Carried.
- H. Purchase of Paper Folder: Moved Graves/seconded Willson to **purchase paper folder**. Carried.
- I. Township Hall AED: Board discussed AED no longer supported and will check on what Fire Department has and check with Sheriff's Department.
- J. Township Office Complex Furnace: Board discussed issues with furnace and the need for a replacement and will request bids.
- K. Shed for Mower/Maintenance Equipment/Parts: Board discussed need for 10x14 shed with electricity and estimated cost between \$2,000 to 3,000.
- L. American Rescue Plan Funds: Board discussed in detail township needs and wants.

**Committee/Policy Reports:**

Planning Commission – March 10<sup>th</sup> meeting minutes submitted.

**Fire Department:** None.

**Public Comment:** None.

**Building Report:**

- 5 Election Commission 6:45 p.m.
- 5 Township Board 7:00 p.m.
- 14 Planning Commission 6:30 p.m.

**Treasurer's Report:**

Balance Savings (03/01/21): \$473,321.09. Receipts: \$56,246.76. Disbursements: \$21,857.15.  
Balance Savings (03/31/21): \$507,710.70. Balance Fire Truck Millage Account: \$76,335.86. Balance Road Millage Fund: \$163,416.65. Balance Road Improvement Fund: \$28,804.48. Balance Road Bond Account: \$1,041.31. Balance General Fund: \$267.51.

**Pay Bills:**

Moved Balko/seconded Decet, to **pay bills with checks numbered 7342 through 7427**. Carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for Monday, May 3, 2021 at 7:00 p.m. at the Munising Township Office Complex.

**Adjournment:**

Moved Graves/seconded Decet, to **adjourn**. Carried. Meeting adjourned at 8:50 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor