

Munising Township Regular Board Meeting Minutes
April 4, 2022 7:00 p.m. – 9:10 p.m.

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Nicole Graves, and Trustee Carmon Decet. Board Members Absent: Trustee Selina Balko. Also, present: Brian Savolainen, Tarry Cornish, Rhonda Lassila, Natalie Kentner, Kristin Fondriest, Brice Burge of Munising Beacon, and Harold Anderson.

Supervisor Howard opened our April 4, 2022 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Decet/seconded Graves to **approve minutes of March 7, 2022 Township Board regular meeting.** Carried.

Clerk's Correspondence:

Received a letter from Landmark Dividend pertaining to our cellular tower lease. Received a notice from MedMutual Life that our insurance policy will renew on 5/1/22 with no change in premium, and those rates are guaranteed for another two years. Received a request for support from Tri-County Volunteer Fire Department. Received the 2022 Official Election Mail Kit from U.S. Postal Service.

Supervisor's Correspondence:

Received Notice from DTE Gas requesting approval of the reconciliation of its Revenue Decoupling Mechanism for the period October 1 through December 31, 2021 via video/teleconferencing on Thursday, April 14, 2022, at 9:00 am. Received communication from Charter that all of their prices are increasing except their Russian International Video package will decrease due to temporary channel unavailability.

Requested Items:

- A. Zoning Administrator: Not present.
- B. Assessor: Present and provided update.

Clerk's Report:

Reviewed and signed a correction from Burnham & Flower for an adjustment billing, an additional \$185.40, for the Fire Chief. Currently working on a FOIA request pertaining to all documentation regarding Article VII, Section 706 of Munising Township's Zoning Ordinance within the last 5 years. Also working on a FOIA request pertaining to registrants in the Qualified Voter File. Participated online in the 2022 Census of Governments, Survey of Public Employment & Payroll. QuickBooks annual payroll subscription renews April 11th. Updated the website.

Supervisor's Report:

Attended Board of Review meetings. Attended meetings with the Air National Guard regarding Hawk LZ, landing military planes on M28 between Percy Road and Timber Products June 28th or 29th. A couple members of the Michigan Air National Guard will be at our May meeting to give a brief presentation and field questions. Set up our online account with Login.gov to access the Treasury Portal. This is where we submit Project and Expenditure Reports for the ARPA money we received. Gerou Excavating damaged the Drop Box while plowing. Looking into Drop Box requirements for ballots and possibly moving the box into the entry. Completed the U of M and MTA Spring 2022 Michigan Public Policy Survey.

Unfinished Business:

- A. Generator: Board discussed the three estimates and decided to hold off for now. Generators have increased significantly in costs over the past couple years as well as the wait time.
- B. American Rescue Plan Funds: Howard can log into the website; report due April 30.
- C. Township Spring Clean-Up Day (Mattresses/Tires): The landfill is currently not accepting tires. Board consensus to cover the cost of mattresses and/or box springs with a limit of two per residence.
- D. MBTN Grant Match: The 10-mile connector trail from McQuisten Park to Valley Spur is estimated at \$50,000 and expected to be complete in 2024. Moved Decet/seconded Graves to **support connector trail by appropriating \$10,000 provided we receive documentation of the project and how those funds will be designated.** Carried.
- E. Alger Falls Property Water and Sewer Hook Up: Moved Decet/seconded Howard to **look into amending our franchise agreement with the City to allow hook up of water and sewer to the**

Alger Falls property with our attorney's input. Carried.

New Business:

- A. Volunteer Firemen Wages: Moved Decet/seconded Willson to **increase the following wages: Fire Chief wage \$1,128 per month, Assistant Chief \$408 per month, Fire Captain \$408 per month, and Firemen \$26 per hour.** Carried.
- B. New Fire Truck Training: A full day of training at Pierce and an overnight stay on April 19. Fire Chief Anderson and 7 others scheduled for training.
- C. Road Bond Payment: Moved Howard/seconded Willson to **pay road bond interest.** Carried.
- D. Planning Commission Appointments: Moved Howard/seconded Decet to **appoint Robynne Woodaz and Jolene Hetherington to the Planning Commission with terms ending in 2025.** Carried.
- E. Zoning Board of Appeals Appointments: Moved Howard/seconded Decet to **appoint Keith Churill to the Zoning Board of Appeals with term ending in 2025.** Carried.
- F. Mileage Rate: Moved Howard/seconded Graves to **follow the Federal rate annually moving forward.** Carried.
- G. CUPPAD Membership Dues: Moved Decet/seconded Willson to **pay CUPPAD dues.** Carried.
- H. Support for Tri County Volunteer Fire Department: Moved Willson/seconded Graves to **appropriate \$1,500 to support the Tri County Volunteer Fire Department.** Carried.
- I. Board Member Compensation for Additional Duties: Board discussed compensation for non-statutory responsibilities/duties and tabled.
- J. Treasurer, Nicole Graves Resignation: Board discussed and tabled until next meeting.

Committee/Policy Reports:

The draft minutes from the Planning Commission's March 9 meeting are in your packets.

Fire Department:

Present and provided update. Military exercise scheduled for June 29. Countywide training on electric car vehicle fires scheduled for August 13.

Public Comment:

Bryce Burge mentioned that the City is sending out a survey regarding ARPA funds.

Building Report:

- 4 Township Board – Public Hearing – 6:00 p.m.
- 4 Township Board – 7:00 p.m.
- 14 Planning Commission – 7:00 p.m.
- 23 Private Rental
- 27 Zoning Board of Appeals – Public Hearing – 6:30 p.m.

Treasurer's Report:

Balance Savings (03/01/22): \$611,369.82. Receipts: \$122,589.57. Disbursements: \$25,238.39.
Balance Savings (03/31/22): \$708,721.00. Balance Fire Truck Millage Account: \$130,866.35. Balance Road Millage Fund: \$203,447.21. Balance Road Improvement Fund: \$9,683.88. Balance Road Bond Account: \$1,042.36. Balance General Fund: \$214.88.

Pay Bills:

Moved Decet/seconded Howard, to **pay bills with checks numbered 8161 through 8230.** Carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, May 2, 2022 at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Willson/seconded Graves, to **adjourn.** Carried. Meeting adjourned at 9:10 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Munising Township Regular Board Meeting Minutes – April 4, 2022

Lisa Howard, Township Supervisor

Page 2