

**MUNISING TOWNSHIP
STATUTORY DUTY PAY POLICY**

Munising Township Board is paid a salary for each elected position. This salary covers the usual month to month duties of office.

There are statutory duties that require state-mandated office hours or meetings.

Munising Township will pay elected officials a per hour rate to fulfill these duties. The pay rate will be set by the Munising Township Board.

Example: Mandatory office hours prior to an election, day of election, mandatory office hours at the end of tax season, Board of Review.

Munising Township will also pay the Clerk and Deputy Clerk an additional lump sum amount for each election. The amount will be set by the Township Board.