

Munising Township Regular Board Meeting Minutes
October 3, 2022 7:00 p.m. – 8:40 p.m.

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, and Trustee Jolene Hetherington. Board Members Absent: Trustee Selina Balko. Also, present: Deb Carlson, Barry Hoover, Bob Helsel, Stephanie McAllister, Cathy Pullen, Kathy Reynolds, Assessor Susan Bovan, Zoning Administrator Kathleen Lindquist, and Fire Chief Harold Anderson.

Supervisor Howard opened our October 3, 2022 meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Decet/seconded Hetherington to **approve minutes of September 6, 2022 Township Board regular meeting with clerical correction to first public comment section.** Carried.

Clerk's Correspondence:

Received the financial statements from our FY2021/22 audit. No corrective measures were recommended. A copy of the audit is in your packets. Received a letter from Alger Co Chamber of Commerce/Greater Munising Bay Partnership requesting support. Received the Fahey newsletter. Received 2022 Election Mail Preparedness informational letter from U.S. Postal Service.

Supervisor's Correspondence:

Received Notice from Charter that around October 23 they will add The Word Network HD on channel 159 and effective November 1 they will raise the Broadcast TV Surcharge for Spectrum Stream TV and Spectrum TV Choice by \$4.01 per month. Received Notice from CUPPAD of Grand Island Township intent to prepare a Master Plan. Received a thank you from MBTN for our support of the connector trail between Wetmore and Valley Spur.

Requested Items:

- A. Alger Chamber of Commerce/GMBPED – Kathy Reynolds: Kathy thanks us for support over the years. Provided update.
- B. Zoning Administrator: Present and provided update.
- C. Assessor: Present and provided update. AMAR audit discontinuing.

Clerk's Report:

Selina and I have been busy processing absent voter (AV) ballot applications and ballots. Thank you to Janet for helping as well. Election worker roster for the November 8 general election is complete. Public Accuracy Test scheduled for October 17 at 3:00 p.m. Held an election commission meeting. Responded to a FOIA request pertaining to current and historic record cards, building records, building sketches, fires, emergency response associated to environmental concerns, hazardous materials, and other environmental concerns on file for a parcel. The minutes from the September 14 Planning Commission meeting is included in your packets. The updated Wages/Salaries form is in your packets. Received two snowplowing bids.

Supervisor's Report:

Attended a Planning Commission meeting and an Alger County Brownfield meeting. Township Clean-Up Day went well thanks to Roger, Carmon, and Jolene. We had 67 vehicles at the landfill and 30 vehicles in Shingleton. Range Telecommunications will be installing the new door locks and cameras October 12.

Unfinished Business:

- A. American Rescue Plan Funds: Board discussed gathering more information on the playground; grass material surface, pros/cons, and cost. Also, the playground equipment and tennis courts. Howard to go the Recreation Committee to get their recommendation.

New Business:

- A. Snowplowing Bids: Moved Hetherington/seconded Decet to **accept two bids.** Carried. Willson read aloud the bids from Seaberg Contracting and Gerou Excavating and the Board discussed. Moved Hetherington/seconded Willson to **award 3-year snow removal contract to Gerou Excavating.** Carried.
- B. Sault Ste Marie Tribal 2% Funding Request: Moved Hetherington/seconded Decet to **support the**

- funding request of \$15,000 with MBTN.** Carried.
- C. Road Millage Bond Payment: Moved Willson/seconded Howard to **pay the road bond principal payment of \$143,471.25.** Carried.
 - D. Planning Commission Appointment/Training: Board discussed 5-member vs 7-member planning commission. Hetherington moved/Howard seconded to **revert to a 7-member planning commission.** Carried. After further discussion, Board will check into it to clear up confusion. Decet moved/Willson seconded to **appoint Chelsea Heyrman to the Planning Commission with term ending in 2025.** Carried. Willson moved/Howard seconded to **purchase seven sets of zoning books and one webinar.** Carried.
 - E. Gravel Improvement to City Limits Road: Moved Hetherington/seconded Willson to **enter into agreement with ACRC to gravel City Limits Road at 50/50 split adding up to \$120,000.** Carried.
 - F. Township Signs: Board discussed electronic sign.
 - G. McQuisten Park Playground Bid: Moved Decet/seconded Hetherington to **accept the proposal from William Balko for \$5,780.** Carried.
 - H. 2022 Alger County Hazard Mitigation Plan Update: **A resolution was offered by Howard and supported by Hetherington to adopt the 2022 Alger County Hazard Mitigation Plan Update. Roll call vote: Willson-yes, Balko-absent, Hetherington-yes, Howard-yes, and Decet-yes. 4 yes, 1 absent, 0 nay.** Howard declared the resolution passed.
 - I. Cemetery Property Logging: Board discussed and tabled.

Committee/Policy Reports: None.

Fire Department:

Present and provided update.

Public Comment: None.

Building Report:

- 3 Election Commission – 6:45 p.m.
 - 3 Township Board – 7 p.m.
 - 13 Munising Bay Quilt Guild – 5 p.m.
 - 17 Public Accuracy Test – 3 p.m.
 - 17 Wetmore Community Club – 6:30 p.m.
- Pavilion reserved for the 2nd.

Treasurer's Report:

Balance Savings (08/31/22): \$667,758.74. Receipts: \$53,092.09. Disbursements: \$66,016.96.
 Balance Savings (09/30/22): \$654,833.87. Balance Fire Truck Millage Account: \$95,944.96. Balance Road Millage Fund: \$212,638.41. Balance Road Improvement Fund: \$18,154.51. Balance Road Bond Account: \$1,042.88. Balance General Fund: \$4,270.93.

Pay Bills:

Moved Hetherington/seconded Howard, to **pay bills with checks numbered 8640—8699.** Carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, November 7, 2022 at 7:00 p.m. at the Munising Township Office Complex.

Adjournment:

Moved Decet/seconded Hetherington to **adjourn.** Carried. Meeting adjourned at 8:40 p.m.

Respectfully Submitted by Patty Willson, Clerk

 Patty Willson, Clerk

 Lisa Howard, Township Supervisor