

**Munising Township Regular Board Meeting Minutes  
December 5, 2022 7:00 p.m. – 8:15 p.m.**

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**Roll Call:**

Board Members Present: Supervisor Lisa Howard, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: Clerk Patty Willson. Also present: Janet Miron, Assessor Susan Bovan, Zoning Administrator Kathleen Lindquist, Bob Balko, Michele Curtis, Josh Curtis, Barry Hoover, Pamela Labresh Ramey, Brennon Gendron and Fire Chief Harold Anderson.

Supervisor Howard opened our December 5, 2022, meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None

**Approval of Minutes:**

Moved Hetherington/seconded Decet to **approve minutes of November 7, 2022 Township Board regular meeting minutes with two corrections: Under paying bills change included to say excluding voided check #8769 and under new business C remove Decet from names to register for training.** Motion carried.

**Clerk's Correspondence:** None

**Supervisor's Correspondence:**

Received correspondence from Rock River Township requesting we allocate a portion of our ARPA monies for upgrade of the electrical system at the Alger County Fairgrounds in Chatham. Received a request for support from Friends of Valley Spur. Received a letter from the Sault Tribe that the funding request for a Connector Trail for MBTN was not granted. Received a Christmas card from the Roam family.

**Requested Items:**

- A. Zoning Administrator: Present and provided a written report. Has been busy with vacation rentals, contacting owners and having them comply by getting the proper permit.
- B. Assessor: Present and provided update. BOR will be held on December 13. Visited every commercial and most industrial properties. Will begin new constructions soon.

**Clerk's Report:**

None

**Supervisor's Report:**

Wrote two citations for blight. The County is having an ARPA Committee meeting on Wednesday, December 7 at 9 am. I plan to attend.

**Unfinished Business:**

- A. American Rescue Plan Funds: No action taken on request from Rock River Township for help to upgrade power system at the fairgrounds. There is much to be done to get the daycare going at Parks & Rec yet. City of Munising has given \$2,500.00 toward that project.
- B. Township Signs: Motion Decet/Second Hetherington to approve Meiers Signs cost of \$4,657.00 to purchase five new signs for the township.
- C. Cemetery Property Logging: No action. Will revisit in the spring.

**New Business:**

- A. Discuss SPARK grant application: Deadline to apply is December 19. A resolution was offered by Howard and seconded by Decet to **support the submission of an application titled, "McQuisten Recreation Area Tennis/Pickleball Courts" to the Spark grant program. Roll call vote: Hetherington-yes, Howard-yes, Willson-absent, Balko-yes, Decet-yes. Four yes, No nay, One absent. Supervisor Howard declared the resolution carried.**
- B. Discuss office closings when school is closed for bad weather: Consensus is to leave as is.
- C. Discuss tax account balance: Motion Hetherington/Second Balko to **transfer \$4,000.00 from savings account putting \$2,000.00 in the summer tax account and \$2,000.00 in the winter tax account to avoid negative balances.** Motion carried.
- D. Discuss reimbursement for Conference/Training expenses: Motion Balko/Second Hetherington to **reimburse Decet for recent expenses while attending training.** Motion carried.

- E. Discuss Friends of Valley Spur Request: Motion Decet/Second Hetherington to **approve \$250.00 appropriation for Friends of Valley Spur**. Motion carried.
- F. Discuss Change of Assessment Notice Mailings: Motion Balko/Second Decet to **approve hiring KCI to process and mail change of assessment notices at a cost of \$1,395.47**. Motion carried.

**Committee/Policy Reports:**

Planning Commission will meet on the 14<sup>th</sup>.

**Fire Department:**

Fire Chief Anderson was present and provided a written update. Dustin Boyak will be rotated off of the department and Brad Cota will be added as a new member.

**Public Comment:** None

**Building Report:** None

**Treasurer's Report:**

Balance Savings (10/30/22): \$630,759.21. Receipts: \$57,745.51. Disbursements: \$49,993.43. Balance Savings (11/30/22): \$638,511.29. Balance Fire Truck Millage Account: \$96,025.06. Balance Road Millage Fund: \$69,195.60. Balance Road Improvement Fund: \$18,165.95. Balance Road Bond Account: \$1,043.06. Balance General Fund: -\$932.17

**Pay Bills:**

Moved Balko/seconded Hetherington, to **pay bills with checks numbered 8773—8845**. Motion carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for Monday, January 2, 2023, at 7:00 p.m. at the Munising Township Hall.

**Adjournment:**

Moved Hetherington/seconded Decet to **adjourn**. Carried. Meeting adjourned at 8:15 p.m.

Respectfully Submitted by Selina Balko, Deputy Clerk

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Selina Balko, Deputy Clerk

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Lisa Howard, Township Supervisor