

**Munising Township Regular Board Meeting Minutes
February 6, 2023 7:00 p.m. – 8:15 p.m.**

Roll Call:

Board Members Present: Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: Supervisor Lisa Howard. Also present: Assessor Susan Bovan, Zoning Administrator Kathleen Lindquist, Bob Balko, and Fire Chief Harold Anderson.

Clerk Willson opened our February 6, 2023, meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None

Approval of Minutes:

Moved Hetherington/seconded Decet to **approve minutes of January 2, 2023 Township Board regular meeting.** Motion carried.

Clerk's Correspondence:

Received Fahey newsletters, January issue of Par Plan News, and letter of interest from Landmark Dividend to purchase cellular tower. Received notice from the State (EGLE) on the MDNR Bear Trap crossing to remove existing timber bridge and replace with new. Received notice from the State (EGLE) on the Chapel Road to excavate wetlands. Received Annual Summer Tax Resolution to continue summer tax levy.

Supervisor's Correspondence:

Received a thank you from Friends of Valley Spur for our support along with a 3-day pass. Received Notice from American Tower that Verizon will be added to the tower in Shingleton.

Requested Items:

- A. Zoning Administrator: Present and provided a yearend written report. Several citations to be issued. Addressing complains regarding permit on Lehnen Road property.
- B. Assessor: Present. Finalizing values prior to sending our change of assessment notices. Preparing for Board of Review meetings; organizational meeting on March 7 and public appeals on March 13 & 14.

Clerk's Report:

Sent W2's and currently working on 1099's. Updated our list of authorized purchasers on our Menards account. The quarterly statements from John Hancock are in your packets. Participated in the Spring 2023 Michigan Public Policy Survey (MPPS) put out by the University of Michigan's Center for Local, State and Urban Policy (CLOSUP). Spoke with Circle K Fleet (Holiday) and got late fee waived. Also, since we are a governmental agency, we now have 45 days to pay bill. Spoke with UPPCO and created an online account so that we can view/print our bills.

Supervisor's Report:

The MTA Conference & Expo is April 17-20 at the Grand Traverse Resort. I may be interested in going. Anyone want to join me? We can decide at the March meeting. Dealt with late rent for Shingleton Community Building but everything is paid up to date now.

Unfinished Business:

- A. American Rescue Plan Funds: No action
- B. Cemetery Property Logging: No action, revisit in the spring.

New Business:

- A. Assessor Bovan's Retirement: Motion Hetherington/seconded Balko to **accept the resignation of Susan Bovan as of June 30th.** Carried.
- B. Zoning Board of Appeals Appointment – Chris Deleeuw: Motion Decet/seconded Hetherington to **appoint Chris Deleeuw to the Zoning Board of Appeals with term ending in 2026.** Carried.
- C. Alger County Commission on Aging Board Appointment: Motion Hetherington/seconded Decet to **appoint Selina Balko to the Alger County Commission on Aging Board.** Carried.
- D. Pension Plan Resolution: **A resolution was offered by Balko/supported by Willson to adopt the amendment to the organization's existing 401(a) Plan adding Appointed Officials and making this amendment effective May 2, 2022. Roll call vote: Balko-yes, Willson-yes, Howard-absent, Hetherington-yes, and Decet-yes. 4 yes, 0 nay, 1 absent.** Willson declared the resolution passed.

- E. CUPPAD Membership Dues: Moved Hetherington/seconded Balko to pay CUPPAD (\$573). Carried.
- F. Road Millage: Board discussed putting road millage on ballot in 2024.
- G. Proposed Budget: Board discussed and made adjustments.
- H. Poverty Exemption Guidelines: **A resolution was offered by Balko/seconded by Decet to adopt the Poverty Exemption Guidelines for 2023, plus 25%. Roll call vote: Decet-yes, Hetherington-yes, Balko-yes, Willson-yes, and Howard-absent. 4 yes, 0 nay, 1 absent.** Willson declared the resolution passed.

Committee/Policy Reports: None.

Fire Department:

Present, and provided written report. Quote to upgrade fire alarm system control panel and keypad is \$1015.87 and includes installation, programming, training, and one-year warranty (parts, travel, labor). Moved Decet/seconded Hetherington to **accept quote for new panel and keypad.** Carried.

Public Comment: None

Building Report:

- 4 Private rental
- 5 Private rental
- 6 Township Board meeting – 7 p.m.
- 9 Munising Bay Quilt Guild – 5 p.m.
- 12 Private rental
- 13 Munising Bay Cruisers
- 20 Wetmore Community Club – 6:30 p.m.

Treasurer's Report:

Balance Savings (12/31/22): \$616,507.72. Receipts: \$173,145.49. Disbursements: \$27,812.51. Balance Savings (01/31/23): \$761,840.70. Balance Fire Truck Millage Account: \$168,560.74. Balance Road Millage Fund: \$165,606.00. Balance Road Improvement Fund: \$23,401.12. Balance Road Bond Account: \$1,043.23. Balance General Fund: \$5,308.92.

Pay Bills:

Moved Balko/seconded Hetherington, to **pay bills with checks numbered 8917—8982, excluding voided check number 8937.** Motion carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, March 6, 2023, at 7:00 p.m. at the Munising Township Hall. The Budget Hearing for Fiscal Year 2023/2024 Budget will be held as part of this Munising Township Regular Board Meeting.

Adjournment:

Moved Decet/seconded Hetherington to **adjourn.** Carried. Meeting adjourned at 8:15 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor