

**Munising Township Regular Board Meeting Minutes**  
**April 3, 2023 7:00 p.m. – 9:45 p.m.**

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**Roll Call:**

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: None. Also present: Zoning Administrator Kathleen Lindquist, Bob Balko, and Fire Chief Harold Anderson.

Supervisor Howard opened our April 3, 2023, meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None

**Approval of Minutes:**

Moved Decet/seconded Hetherington to **approve minutes of March 6, 2023 Township Board regular meeting.** Motion carried.

**Clerk's Correspondence:**

Received Fahey newsletter. Received a notice from the State (EGLE) on the Mino-Kwe Creek to install an 85 foot long by 5-foot diameter corrugated metal culvert.

**Supervisor's Correspondence:**

Received Notice of Hearing from UPPCO for approval to commence a renewable energy cost reconciliation proceeding for the 12-month period ending December 31, 2022 on Wednesday, April 19 at 9 a.m. via video/teleconferencing.

**Requested Items:**

- A. Zoning Administrator: Present; provided update.
- B. Assessor: Not present.

**Clerk's Report:**

Selina and I sent out absent voter (AV) ballot applications and have been busy processing AV ballots. Thank you, Janet, for your help as well. Selected election workers for May 2 special election. Held an election commission meeting. Pre-accuracy testing was successful. Public Accuracy Testing scheduled for April 10 at 4:00 p.m.

**Supervisor's Report:**

Attended Board of Review meetings and a Recycling meeting. Updated our Sam.gov registration with the federal government. Township Clean Up Day is Saturday, May 6<sup>th</sup> from 8 am to noon. Scrap tire event will be Saturday, May 20<sup>th</sup> from 8 am to noon in the Munising Township parking lot.

**Unfinished Business:**

- A. American Rescue Plan Funds: Spending audit due April 30.
- B. Cemetery Property Logging: Moved Balko/seconded Decet to **request bids for clearing of land for cemetery expansion.** Carried.
- C. Support Munising Hockey Association: No formal request submitted so removed from agenda.
- D. Township Clean-Up Day: Moved Hetherington/seconded Decet to **schedule township clean-up day for May 6<sup>th</sup>, 8 a.m. – Noon, and to not accept mattresses, box springs, or tires.** Carried.

**New Business:**

- A. Road Bond Payment: Moved Balko/seconded Decet to **pay road bond interest of \$2,596.24.** Carried.
- B. Support for 4<sup>th</sup> of July Committee: Moved Howard/seconded Willson to **appropriate \$300 to support 4<sup>th</sup> of July Committee.** Carried.
- C. Support for All-Veterans Memorial: Moved Hetherington/seconded Willson to **appropriate \$2000 to support the All-Veterans Memorial at Bayshore Park.** Carried.
- D. Non-Resident Burial in Munising Township Cemetery: Moved Decet/seconded Howard to **allow burial of a long-time township resident family member.** Carried.
- E. McQuisten Park Playground Surfacing & Improvements: Board discussed the Recreation Committees recommendations: Dome, fence area with 3 sides utilizing 3-4 panels, 2-swings, and a ramp. Moved Hetherington/seconded Balko to **spend up to \$100,000 for the playground surfacing and improvements using ARPA funds.** Carried.

- F. 911/Address Signs: Board discussed and will invite the sheriff, EMS, and/or commissioners to the board meeting in May to gather input.
- G. Boardwalk Center Bridge: Moved Decet/seconded Howard **to accept Johnson Brothers Construction bid of \$48,500 using ARPA funds to replace boardwalk center bridge**. Carried.
- H. Air Bay Purchase for Fire Department: Moved Howard/seconded Willson to **purchase airbags from Macqueen Emergency Equipment for \$10,414**. Carried.
- I. Planning Commission Appointment: Moved Howard/seconded Hetherington to **appoint Eric Artress to the Planning Commission with term ending 2026**. Carried.
- J. Assessor Applications: Board discussed application and chose two applicants to interview.
- K. Update Recreation Plan (CUPPAD): Moved Howard/seconded Balko to **contract CUPPAD to update Munising Township's Recreation Plan**. Carried.
- L. Purchasing CDs: **A resolution was offered by Balko and supported by Hetherington to acquire CDs from Embers Credit Union; \$200,000 using general funds and \$150,000 from Fire Truck Millage funds. Roll call vote: Hetherington-yes, Howard-yes, Willson-yes, Balko-yes, and Decet-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed.

**Committee/Policy Reports:** None.

**Fire Department:**

Present, and provided written report. Fire Chief is looking into purchasing ramped rubber mats.

**Public Comment:** None.

**Building Report:**

- 3 Township Board meeting – 7 p.m.
- 8 Private rental
- 10 Public Accuracy testing – 4 p.m.
- 10 Private rental
- 13 Munising Bay Quilt Guild – 5 p.m.
- 15 Private rental
- 16 Private rental
- 17 Wetmore Community Club – 6 p.m.

**Treasurer's Report:**

Balance Savings (02/28/23): \$804,856.00. Receipts: \$18,490.57. Disbursements: \$29,746.59. Balance Savings (03/31/23): \$793,599.98. Balance Fire Truck Millage Account: \$218,445.49. Balance Road Millage Fund: \$231,768.69. Balance Road Improvement Fund: \$23,401.12. Balance Road Bond Account: \$1,043.40. Balance General Fund: \$6,871.68.

**Pay Bills:**

Moved Balko/seconded Hetherington, to **pay bills with checks numbered 9036 – 9135, excluding voided checks numbered 9048 – 9135**. Motion carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for Monday, May 1, 2023, at 7:00 p.m. at the Munising Township Hall.

**Adjournment:**

Moved Hetherington/seconded Decet to **adjourn**. Carried. Meeting adjourned at 9:45 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor