

**Munising Township Regular Board Meeting Minutes
January 2, 2024 7:00 p.m. – 8:28 p.m.**

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: None. Also present: Assessor Corey McLaughlin, Zoning Administrator Kathleen Lindquist, Bob Balko, and Fire Chief Harold Anderson.

Supervisor Howard opened our January 2, 2024, meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Decet/seconded Hetherington to **approve minutes of December 4, 2023 Township Board regular meeting.** Motion carried.

Clerk's Correspondence/Report:

Received the annual summer tax resolution. Received letter of interest from Landmark Dividend to purchase cellular tower. Received a Christmas card from Denman's Hardware. Received the January 2024 issue of Par Plan News. Minutes from the December 20, 2023 Planning Commission meeting are in your packets. Updated the website. Sent out Presidential Primary Ballot Selection Form for February 27 election. Proofed and ordered ballots. Absent Voter Ballot Applications are currently being sent out. Contracted with KCI to send out Munising Township's Early Voting Notices by January 13. Early Voting will be at the Courthouse Saturday, February 17 through Sunday, February 25 from 8:00 a.m. to 4:00 p.m. Munising Township will be open for early voting Saturday, February 24 from 12:00 p.m. to 4:00 p.m. and Sunday, February 25 from 8:00 a.m. to 12:00 p.m. Completed the 2022/23 Clerk Continuing Education on December 15 (Signature Verification Training; Signature Verification, Voter Notification, and Signature Cure Document; Address Confidentiality Program Module). I'm registered for the Proposal 2022-02 Regional Virtual Training on January 3. Working on gathering election workers for the nine days of early voting as well as election day. Election Inspector training to be held by the first week of February.

Supervisor's Correspondence/Report:

Received a thank you and donation from Munising Quilt Guild. Received a box of chocolates from UP Engineer & Architects, a Christmas card from Greater Munising Bay/Alger Chamber of Commerce. Received a thank you from Friends of Valley Spur. Received notice from Charter Communications that they are expanding their Mi Plan Latino Package, adding 11 channels and dropping 4 from their package, and increasing the prices. Meeting, January 8, with the local pickleball group and Gladstone pickleball director to discuss pickleball court design and how Gladstone ran a successful crowd funding campaign to get the Public Spaces Community Places Grant. What do we want to do with the Valley Spur season ski pass?

Requested Items:

- A. Zoning Administrator: Present and provided update.
- B. Assessor: Present and provided update.

Unfinished Business:

- A. Cemetery Property Expansion: No update.

New Business:

- A. Wage Resolution: **A resolution was offered by Balko and supported by Hetherington to increase Supervisor and Treasurer salary to \$1790 per month. Roll call vote: Decet-yes, Hetherington-yes, Balko-yes, Willson-yes, and Howard-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed. **A resolution was offered by Decet and supported by Howard to increase the Trustee salary to \$650. Roll call vote: Howard-yes, Balko-yes, Decet-yes, Willson-yes, and Hetherington-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed. **A resolution was offered by Howard and supported by Balko to increase the Clerk salary to \$2290. Roll call vote: Willson-yes, Balko-yes, Hetherington-yes, Howard-yes, and Decet-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed.
- B. DNR Volunteer Fire Capacity 50/50 Grant: Moved Howard/seconded Balko to **accept the 2024 Infrastructure Volunteer Fire Capacity Project Agreement grant and order four sets of turnout gear.** Carried.

- C. CUPPAD Membership Dues: Moved Hetherington/seconded Balko to **pay CUPPAD dues**. Carried.
- D. Board of Review Training: Moved Hetherington/seconded Decet to **arrange BOR training**. Carried.
- E. Streetlight at Intersection of Connors & Old Indiantown: Board discussed and consensus to move light to pole at intersection.
- F. Digitizing Meeting Minutes: Board discussed digitizing meeting minutes of the Planning Commission, Zoning Board of Appeals, and the Township Board.

Committee/Policy Reports:

APRD is still waiting on sidewalk for infant area. The toddler area will open soon.

Fire Department:

Present, and provided report.

Public Comment: None.

Treasurer's Report:

Balance Savings (11/30/23): \$367268.65. Receipts: \$157617.22. Disbursements: \$240490.35. Balance Savings (12/31/23): \$284395.52. Balance Fire Truck Millage Account: \$108214.38. Balance Road Millage Fund: \$68829.85. Balance Road Improvement Fund: \$27178.26. Balance Road Bond Account: \$1049.48. Balance General Fund: \$5015.51. Balance CD – Embers: \$300000.00. Balance CD – Embers/FTMillage: \$150000.00. Balance Savings – Embers: \$5.00.

Pay Bills:

Moved Hetherington/seconded Balko, to **pay bills with checks numbered 9698 – 9755, excluding voided check numbered 9697**. Motion carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, February 5, 2024, at 7:00 p.m. at the Munising Township Hall.

Adjournment:

Moved Hetherington/seconded Decet to **adjourn**. Carried. Meeting adjourned at 8:28 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor