

munising Township Regular Board Meeting Minutes
December 4, 2023 7:00 p.m. – 8:44 p.m.

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: None. Also present: Assessor Corey McLaughlin, Zoning Administrator Kathleen Lindquist, Bob Balko, Barry Hoover, and Fire Chief Harold Anderson.

Supervisor Howard opened our December 4, 2023, meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Hetherington/seconded Howard to **approve minutes of November 6, 2023 Township Board special meeting**. Motion carried. Moved Decet/seconded Hetherington to **approve minutes of November 6, 2023 Township Board regular meeting**. Motion carried.

Clerk's Correspondence/Report:

Received letter of interest from Landmark Dividend to purchase cellular tower. Received quarterly newsletter from MAMC (MI Assoc of Municipal Clerks). Received Fahey newsletter dated December 1. Received a FOIA request; however, the information requested (contracted software services) does not apply to our township. Received an email from the Bureau of Elections regarding suspicious letters, some containing fentanyl, which were mailed to election offices in several states. We need to exercise caution when handling the mail and report any threats or suspicious mail to the FBI.

Supervisor's Correspondence/Report:

Spoke with resident on Cedar Street about boarding up the property.

Requested Items:

- A. Zoning Administrator: Present and provided update.
- B. Assessor: Present and provided update. BOR meeting on December 12 at 9:00 a.m.

Unfinished Business:

- A. Cemetery Property Expansion: The cemetery looks good, and the equipment is out.
- B. Reviewing Miscellaneous Township Policies: Board discussed, and consensus is to leave Emergency Repairs policy as is. Moved Willson/seconded Balko to **revise the Bidding Process policy as discussed**. Carried.

New Business:

- A. Road Millage Renewal: Road millage is up the end of 2024. Moved Balko/seconded Decet to **put road millage renewal on February 2024 ballot**. Carried.
- B. Shingleton Community Building Lease: Board discussed tenants behind on rent. Moved Howard/seconded Hetherington to **begin the eviction process of the Shingleton Community Building**. Carried.
- C. Resolution for City of Munising Land Acquisition: **A resolution was offered by Howard and supported by Balko to support the acquisition and protection of the Great Lakes Forest parcel. Roll call vote: Balko-yes, Willson-yes, Howard-yes, Hetherington-yes, and Decet-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed.
- D. Support for Valley Spur: Moved Balkos/seconded Decet to **appropriate \$500 to the Friends of Valley Spur**. Carried. Moved Balko/seconded Hetherington to **appropriate \$5,000 to Friends of Valley Spur Groomer Capital Campaign**. Carried.
- E. MEDC Public Spaces Community Places Grant: Board consensus to move forward with MEDC Public Spaces Community Places Grant for pickle ball courts.
- F. Trust Fund Grant for Boardwalk Bridge, Vault Toilets, Hard Surface Path: Board consensus to move forward with Trust Fund Grant for boardwalk bridge, vault toilets, and hard surface path.
- G. CUPPAD Grant Writing Contract: Moved Decet/seconded Howard to **proceed with CUPPAD for grant writing Trust Fund Grant (Item F)**. Carried.

Committee/Policy Reports:

APRD still waiting on fire inspection.

Fire Department:

Present, and provided written report.

Public Comment: None.

Treasurer's Report:

Balance Savings (10/31/23): \$392855.19. Receipts: \$20188.56. Disbursements: \$45775.10. Balance Savings (11/30/23): \$367268.65. Balance Fire Truck Millage Account: \$82251.37. Balance Road Millage Fund: \$34329.42. Balance Road Improvement Fund: \$22011.01. Balance Road Bond Account: \$1048.62. Balance General Fund: \$5000.00. Balance CD – Embers: \$200000.00. Balance CD – Embers/FTMillage: \$150000.00. Balance Savings – Embers: \$5.00.

Decet to acquire an 11-month (5.12%) CD in the amount of \$100,000 from Embers Credit Union

Pay Bills:

Moved Balko/seconded Hetherington, to **pay bills with checks numbered 9635 – 9696, excluding voided check numbered 9645.** Motion carried.

Next Meeting:

Next regular monthly meeting is scheduled for Tuesday, January 2, 2024, at 7:00 p.m. at the Munising Township Hall.

Adjournment:

Moved Willson/seconded Decet to **adjourn.** Carried. Meeting adjourned at 8:44 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor