**Munising Township Regular Board Meeting Minutes**

**March 4, 2024 7:00 p.m. – 8:36 p.m.**

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**Roll Call:**

BoardMembers Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: None. Also present: Assessor Corey McLaughlin, Zoning Administrator Kathleen Lindquist, Bob Balko, Fire Chief Harold Anderson, Norm Dodge, and Barry Hoover.

Supervisor Howard opened our March 4, 2024, meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:**

Concern voiced by resident regarding blight on Carmody Road and H58.

**Approval of Minutes:**

Moved Hetherington/seconded Balko to **approve minutes of February 5, 2024 Township Board regular meeting**. Motion carried.

**Clerk’s Correspondence/Report:**

We had a 27% voter turnout for the February presidential primary election. All millages passed including our road millage renewal. Updated the Wages and Salaries 2024/25FY form. Received annual pension review from Burnam and Flower. Received two FOIA requests; one pertaining to an EV download that was denied, and the other pertaining to records that we do not maintain.

**Supervisor’s Correspondence/Report**:

Received correspondence from Michigan Township Participating Plan Board looking for candidates for their Board of Directors. Jamadots informed us that fiber optic internet is available in our area. Updated our Sam.gov registration. Attended a Regional Government Meeting. We are hosting the next one, date to be determined. Attended Board of Review training and Public Accuracy Testing. The toilets and urinal flush valves have been replaced. The Shingleton Community Building has been winterized and keys returned. The Road Millage passed. Yay!

**Requested Items:**

1. Zoning Administrator: Present and provided update.
2. Assessor: Present and provided update. Board of Review meetings to be held in March.

**Unfinished Business:**

1. Cemetery Property Expansion: No update.
2. Hall Façade/Window Replacement: Received estimates for reinforcing the façade and replacing windows with upgraded clad wood windows for a total of $38800. Moved Decet/seconded Hetherington to **approve up to $40,000 for façade reinforcement and “aluminum framed window” replacement as originally requested**. Carried.

**Adjournment from regular board meeting:**

Moved Howard/seconded Decet to **adjourn regular board meeting**. Carried. We adjourned at 7:20 p.m.

**Public Hearing on Budget 2024/25**

Supervisor called the public hearing on Township Budget 2024/25 to order at 7:20 p.m.

1. Budget Items: Discussed proposed budget presented. The township is in good condition.
2. Public Comment: None.

Moved Hetherington/seconded Willson to **close Public Hearing**. Carried. We closed at 7:29 p.m.

Supervisor Howard called the regular board meeting back to order at 7:29 p.m.

**New Business:**

1. Adopt 2024/25 Budget: **A resolution was offered by Decet and supported by Balko to adopt the 2024/25 budget as presented. Roll call vote: Hetherington-yes, Howard-yes, Willson-yes, Balko-yes, and Decet-yes. 5 yes, 0 nay, 0 absent**. Howard declared the resolution passed.
2. Adopt General Appropriation Resolution: **A resolution was offered by Howard and supported by Willson to adopt the 2024/25 General Appropriation Act. Roll call vote: Willson-yes, Decet-yes, Hetherington-yes, Howard-yes, and Balko-yes. 5 yes, 0 nay, 0 absent**. Howard declared the resolution passed.
3. Meeting Dates and Time: Moved Howard/seconded Hetherington that the **Township Board continue meeting at 7:00 p.m. on the first Monday of each month with the following exception: Tuesday, September 3**. Carried.
4. Banking Preferences: Moved Balko/seconded Decet to **continue banking with PSB**. Carried.
5. Public Input on DNR Trust Fund Grant Application: Discussed ADA picnic tables and no water fountain. Application due April 1.
6. DNR Trust Fund Resolution: **A resolution was offered by Howard and supported by Balko to authorize the submission of a MDNR Trust Fund Application for $430,000, and financially commit $130,000 (30%) of the total $430,000 project cost, during the 2025-2026 fiscal year. Roll call vote: Balko-yes, Willson-yes, Howard-yes, Hetherington-yes, and Decet-yes. 5 yes, 0 nay, 0 absent**. Howard declared the resolution passed.
7. Support for Senior All Night Party Committee: Moved Balko/seconded Howard to **appropriate $500 to Senior All Night Party Committee**. Carried.
8. CD Renewal: Moved Decet/seconded Willson to **renew CDs at Embers Credit Union and acquire an additional $100,000 CD using fire truck millage funds**. Carried.
9. Update Poverty Exemption Policy: **A resolution was offered by Hetherington and supported by Howard to adopt the Poverty Exemption, Income Guidelines and Asset Level Test policy. Roll call vote: Decet-yes, Hetherington-yes, Balko-yes, Willson-yes, and Howard-yes. 5 yes, 0 nay, 0 absent**. Howard declared the resolution passed.
10. Statutory Pay Policy: Moved Willson/seconded Decet to **rescind the Statutory Pay Policy**, as it is not allowed. Carried.
11. Deputy Pay: Board discussed, and no action taken.
12. Solar for Township Hall/Firehall: Board discussed solar options and would like to discuss further, with Peninsula Solar, at the next meeting.
13. Spring Township Clean-Up Day – May 4: Board chose May 4 (or April 27) as spring clean-up day.

**Committee/Policy Reports:** None.

**Fire Department:**

Present, and provided report.

**Public Comment:** None.

**Treasurer's Report**:

Present, and provided update.

Balance Savings (01/31/2024): $302266.17. Receipts: $87328.05. Disbursements: $49886.91. Balance Savings (02/29/24): $339707.31. Balance Fire Truck Millage Account: $201908.43. Balance Road Millage Fund: $193428.05. Balance Road Improvement Fund: $27192.87. Balance Road Bond Account: $1051.26. Balance General Fund: $5000.09. Balance CD – Embers: $300000.00. Balance CD – Embers/FTMillage: $150000.00. Balance Savings – Embers: $5.00.

**Pay Bills:**

Moved Hetherington/seconded Balko, to **pay bills with checks numbered 9813 – 9887**. Motion carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for Monday, April 1, 2024, at 7:00 p.m. at the Munising Township Hall.

**Adjournment:**

Moved Willson/seconded Hetherington to **adjourn**. Carried. Meeting adjourned at 8:36 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk Lisa Howard, Township Supervisor