

**Munising Township Regular Board Meeting Minutes
October 7, 2024 7:00 p.m. – 8:46 p.m.**

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: None. Also present: Assessor Corey McLaughlin, Janet Miron, Bob Balko, Thomas Gould, and Mark Maki.

Supervisor Howard opened our October 7, 2024, meeting at 7:00 p.m. leading us with the pledge.

Public Comment:

Comment was received by one resident who would like to see some signage or plaque to recognize another long-time resident's dedication to the Shingleton ballfield. Howard will add to the November agenda.

Approval of Minutes:

Moved Balko/seconded Decet to **approve minutes of September 3, 2024 Township Board regular meeting**. Motion carried. Moved Balko/seconded Decet to **approve minutes of September 19, 2024 Township Board special meeting**. Motion carried.

Clerk's Correspondence/Report:

Received letter of interest from Landmark Dividend to purchase cellular tower. Received Fahey newsletter. Received the financial statements from our 2023/24 audit. No corrective measures were recommended. Participated in the interviews for receptionist. Absent Voter Ballots for the November 5 general election have been sent out to those voters on the permanent ballot list. Selected election workers. Pre-accuracy testing of election equipment will take place later this week. Held the Election Commission meeting on October 7. Public Accuracy is scheduled for October 21 at 4:30 p.m. Munising Township will be open for early voting Saturday, November 2 from 12:00 p.m. to 4:00 p.m. and Sunday, November 3 from 8:00 a.m. to 12:00 p.m. Selina and I will be handling the November election for Onota Township. We received reimbursement from Onota Township for the August election. Updated the website. Selina and I attended a Clerks meeting/training on September 23. Election Inspector training is being offered again on October 10 at 10:00 a.m. for anyone interested in working elections. The minutes from the September 11 Planning Commission meeting is included in your packets.

Supervisor's Correspondence/Report:

Received a thank you from the Gurski family in honor of Brunella Gurski. The family bought new kitchen towels, dish cloths and hot pads for the hall. Received communications from Charter about customer pricing packages for new customers. Received construction code changes from the Bureau of Construction Codes. Alger County Veteran Community Award Banquet is Monday, November 11 at the American Legion. Free ticketed event (200 available). We received our Preliminary Trust Fund grant score. We scored a 325 out of 500. Thank you to Roger and Tony Decet for getting the ramp installed at the playground. The sheds at McQuisten Park are painted and Roger had to replace both sets of doors because of rot. Clean Up Day went well. We had 81 vehicles at the landfill. Our solar array is online as of October 1. The Pine Line single track hiking/biking trail that starts at McQuisten Park parking lot now connects to the Valley Spur trails. Most address signs are done. All posts are in the ground, just waiting for the last 11 signs to be delivered.

Requested Items:

- A. Zoning Administrator: Not present but provided update.
- B. Assessor: Present and provided update.

Unfinished Business:

- A. Shingleton Community Building: Board discussed demolition of the Shingleton building in great detail. Moved Hetherington/seconded Decet to **remove utilities and look into demolition of building, bathrooms, and bleachers**. Motion carried.
- B. Receptionist Position: Howard, Willson, and Janet took part in interviewing three of the four candidates who applied. Recommendation is to hire Jill Cossette. Board discussed updating the office hours and which days of the week to be open. Moved Balko/seconded Hetherington to **offer Jill Cossette the receptionist position beginning October 15, 2024**. Motion carried. Moved Balko/seconded Willson to **change Munising Township's office schedule to Tuesday through Friday and keep the office hours as 10:00 a.m. until 2:00 p.m.** Motion carried.

New Business:

- A. Road Bond Payment: Moved Howard/seconded Willson to **pay road bond**. Motion carried.
- B. Miller Canfield Contract: Moved Hetherington/seconded Balko to **initiate road bond process by contracting with Miller Canfield (\$12,500)**. Motion carried.
- C. Road Bond Resolution: **Resolution offered by Howard/supported by Decet to issue general obligation limited tax bonds in an amount not to exceed \$850,000 for the purpose of paying and improving roads. Roll call vote: Hetherington-yes, Howard-yes, Willson-yes, Balko-yes, and Decet-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed.
- D. Support for Superior Central Playground: Moved Hetherington/seconded Decet to **support Superior Central Schools Playground Fund (\$1,000)**. Motion carried.
- E. MTA Training: Moved Hetherington/seconded Balko to **register Decet for the Treasurers' Guide to Tax Collection Workshop**. Motion carried.
- F. Credit Card Authorized Users/Limits: Moved Decet/seconded Balko to **update credit card users by removing Harold Anderson and adding Ty Nesberg, increase the business credit limit to \$15,000, and increase the credit line limit to \$5,000 on each of the three authorized card users**. Motion carried.
- G. Receiving Credit Card Payments: Board discussed BSA Credit Card/ACH payment processing. Moved Hetherington/seconded Balko to **proceed with BSA setup**. Motion carried.
- H. Flagpole Request at McQuisten Park: Board discussed placement of flagpole. Moved Balko/seconded Decet to **approve requested installation of a flagpole at McQuisten Park**. Motion carried.
- I. Civil Rights Age Discrimination Settlement Offer: Board discussed. Moved Howard/seconded Hetherington to **not act on at this time**. Motion carried.

Committee/Policy Reports:

Day Care opened today!

Fire Department:

Not present but provided update/thank you letter for support over the years. Congratulations on your retirement Fire Chief Harold Anderson!!

Public Comment: None.

Treasurer's Report:

Present, and provided update. Two Certificates of Deposit are up for renewal. The funds for the Savings CD (\$103828.05 plus interest) will be transferred back to the savings account and the Fire Millage CD (\$155,742.08 plus interest) will be renewed for 7 months at 4.85%.

Balance Savings (08/31/2024): \$104406.53. Receipts: \$57228.52. Disbursements: \$64283.42. Balance Savings (09/30/2024): \$97351.63. Balance Fire Truck Millage Account: \$135786.81. Balance Road Millage Fund: \$237220.79. Balance Road Improvement Fund: \$25636.01. Balance Road Bond Account: \$1058.28. Balance General Fund: \$5396.65. Balance CD – Embers: \$307656.10. Balance CD – Embers/FTMillage: \$255742.08. Balance Savings – Embers: \$5.00.

Pay Bills:

Moved Hetherington/seconded Balko, to **pay bills with checks numbered 10335 – 10395, excluding voided checks numbered 10220, 10263, 10375, and 10376**. Motion carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, November 4, 2024, at 7:00 p.m. at the Munising Township Hall.

Adjournment:

Moved Hetherington/seconded Decet to **adjourn**. Carried. Meeting adjourned at 8:46 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor