

**Munising Township Regular Board Meeting Minutes  
November 4, 2024 7:00 p.m. – 8:02 p.m.**

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**Roll Call:**

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: None. Also present: Assessor Corey McLaughlin, Zoning Administrator Kathleen Lindquist, Bob Balko, and Fire Chief Ty Nesberg.

Supervisor Howard opened our November 4, 2024, meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None

**Approval of Minutes:**

Moved Decet/seconded Balko to **approve minutes of October 7, 2024 Township Board regular meeting.** Motion carried.

**Clerk's Correspondence/Report:**

Received letter of interest from Landmark Dividend to purchase cellular tower. Received Fahey newsletter. Received the 2024 Survey of Local Election Officials from Portland State University. Received a notice from the State (EGLE) on North Country Trail to construct a permanent 3-foot-wide by 64-foot-long elevated wetland boardwalk. The quarterly statements from John Hancock are in your packets. Increased the dollar limit on our Circle K Fleet account to handle the increased fuel cost incurred by the fire department. Public Accuracy testing of the computerized voting equipment was successful. Election Day is tomorrow! AV Ballots issued this election is 431 with 91% returned. Office hours were held on Saturday from 12:00 p.m. to 4:00 p.m. and Sunday from 8:00 a.m. to 12:00 p.m. to distribute/receive absent voter applications and/or ballots or to register an elector to vote. Updated the website. Ordered the W-2 and 1099-NEC forms. The minutes from the October 16 Planning Commission meeting are included in your packets.

**Supervisor's Correspondence/Report:**

Received Notice from UPPCO requesting approval to implement a power supply cost recovery plan for the twelve months ending December 31, 2025, on November 14 via video/teleconferencing. Attended a webinar on tips before entering into a Construction contract. Pulled tree saplings at cemetery. Shed roofs are re-shingled. Completed the Video/Franchise Survey for the Michigan Public Service Commission. Roger and I adjusted the solar array for winter and removed the two dehumidifiers and three gray plastic tables from the Shingleton Community Building. Hiawatha Telephone has removed their boxes and UPPCO has been called to remove their meter and disconnect wires to the Shingleton Community Building. The address sign project is complete.

**Requested Items:**

- A. Zoning Administrator: Present and provided update.
- B. Assessor: Present and provided update.

**Unfinished Business:**

- A. Shingleton Community Building: Main power is shut off to property. Will obtain permit and start demolition in the spring.

**New Business:**

- A. Free Library: Board discussed. No action taken.
- B. Michigan Mutual Aid Box Alarm System Association Agreement (MI-MABAS): **Resolution offered by Hetherington/supported by Decet to enter into an agreement with MI-MABAS. Roll call vote: Willson-yes, Decet-yes, Hetherington-yes, Howard-yes, and Balko-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed.
- C. Shingleton Ballfield Dedication: Board discussed the draft signage presented and holding a dedication ceremony to recognize Donald "Duck" Besaw. Moved Decet/seconded Howard to **purchase the sign and move forward with the dedication ceremony.** Motion carried.
- D. Blight Complaint: Moved Hetherington/seconded Decet to **pursue blight on M28 in Munising.** Carried.

**Fire Department:**

Present, and provided update.

**Committee Reports/Board Comments:**

Howard is looking for assistance with registering for federal registration number. Selina plans to order name plates for those that do not have one. Carmon is thankful for all Janet's help. Jill was sworn in as deputy treasurer on November 1. Congratulations on your retirement, Janet!!

**Public Comment:** None.

**Treasurer's Report:**

Present and provided update. One Certificate of Deposit is up for renewal. The funds for the Savings CD (\$100000 plus interest) will be renewed for 7 months at 4.8% if still offered. The Credit Card/ACH is working!

Balance Savings (09/3/2024): \$97351.63. Receipts: \$179944.93. Disbursements: \$34794.5. Balance Savings (10/31/2024): \$242502.06. Balance Fire Truck Millage Account: \$135917.93. Balance Road Millage Fund: \$80922.83. Balance Road Improvement Fund: \$25636.01. Balance Road Bond Account: \$1058.28. Balance General Fund: \$5010.81. Balance CD – Embers: \$203828.05. Balance CD – Embers/FTMillage: \$260712.18. Balance Savings – Embers: \$5.00.

**Pay Bills:**

Moved Balko/seconded Hetherington, to **pay bills with checks numbered 10396 – 10475**. Motion carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for Monday, December 2, 2024, at 7:00 p.m. at the Munising Township Hall.

**Adjournment:**

Moved Hetherington/seconded Decet to **adjourn**. Carried. Meeting adjourned at 8:02 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor