

**Munising Township Regular Board Meeting Minutes
January 6, 2025 7:00 p.m. – 8:35 p.m.**

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: None. Also present: Zoning Administrator Kathleen Lindquist, Assessor Corey McLaughlin, Bob Balko, and Fire Chief Ty Nesberg.

Supervisor Howard opened our January 6, 2025, meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Decet/seconded Hetherington to **approve minutes of December 2, 2024 Township Board regular meeting.** Motion carried.

Clerk's Correspondence/Report:

Received Fahey newsletter, Michigan Association of Municipal Clerks quarterly newsletter, and Par Plan News monthly issue. Received a Happy Holidays card from Election Source. Still trying to finalize our credit card account. Received the authorized user update for our Menards account. Updated our website.

Supervisor's Correspondence/Report:

Received Compliance Letter from Hiawatha Communications verifying that they offer video services to 95% of customers within their service area. Received notice from Charter Communications that on or around December 31, The Weather Channel en Espanol on channel 327 will cease its programming. On or around January 3, they will move E! and Syfy from Spectrum Select package to Spectrum entertainment View/Tier 1 package. And on or after January 15 most all pricing will be rounding up \$0.01. Received a letter from the IRS that Lisa Kay Howard created a Clean Energy Account on IRS ECO, Energy Credits Online. Received Christmas cards from Denman's Hardware, Chamber of Commerce, Trudy Baij Feddersen and a box of chocolates from UP Engineers & Architects. Received notification from Michigan DNR that our Trust Fund Grant has been recommended for funding. That grant, once approved by the legislature will replace the third bridge on the boardwalk, construct two vault toilets and create a paved path winding through McQuisten Park. Received a letter from our attorney's office, Bensinger, Cotant, & Menkes, P.C., that their rates increased from \$120/hour to \$130/hour. Completed the 2025 Asset Forfeiture Report for State of Michigan. Roger and I put up a lean-to over the generator. Thanks to Ty for using his tractor to clear the snow so we could access it.

Requested Items:

- A. Zoning Administrator: Present and provided update
- B. Assessor: Present and provided update.

Unfinished Business:

- A. GMBPCD/Chamber Request for Support: Moved Balko/seconded Howard to **appropriate \$6000 to GMBPCD/Chamber.** Carried.
- B. Employee Paid Time off/Paid Sick Leave: Board discussed and agreed that the township will be closed the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Moved Willson/seconded Decet that **the receptionist be paid when Holiday falls on his/her regular scheduled work day.** Carried. Board discussed ESTA and tabled.
- C. Michigan Baseball Congress Request to Use Duck Field in Shingleton: Board discussed attorney's recommendations in detail and will request feedback from league then will consult with attorney.

New Business:

- A. Property Policy: Tabled.
- B. Wage Resolution: Board discussed and agreed to increase board member's wages by 3 percent. **A resolution was offered by Balko and supported by Hetherington to increase Supervisor and Treasurer salary to \$1844 per month. Roll call vote: Decet-yes, Hetherington-yes, Balko-yes, Willson-yes, Howard-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed. **A resolution was offered by Hetherington and supported by Balko to increase Clerk salary to \$2359 per month. Roll call vote: Howard-yes, Balko-yes, Decet-yes, Willson-yes, Hetherington-yes. 5 yes, 0 nay, 0 absent.** Howard declared the resolution passed. **A resolution was offered by**

Decet and supported by Willson to increase Trustee salary to \$670 per month. Roll call vote: Willson-yes, Balko-yes, Hetherington-yes, Howard-yes, Decet-yes. 5 yes, 0 nay, 0 absent.
Howard declared the resolution passed.

- C. Planning Commission & ZBA Appointments: Moved Howard/seconded Decet to **appoint Jolene Hetherington and Robynne Woodaz to the Planning Commission with Jolene's term ending in 2028 and Robynne's term ending in 2027.** Carried. Moved Howard/seconded Balko to **appoint Jolene Hetherington to the Zoning Board of Appeals with term ending 11/20/2028.** Carried.
- D. Receptionist Computer: Moved Hetherington/seconded Balko to **approve up to \$3000 to purchase a computer and monitor for the receptionist.** Carried.
- E. Age Discrimination Complaint Dismissal: The Department of Civil Rights determined that there is insufficient evidence to proceed; therefore, complaint is dismissed.

Fire Department:

Present and provided update.

Committee Reports/Board Comments: None.

Public Comment: None.

Treasurer's Report:

Balance Savings (11/30/2024): \$160649.51. Receipts: \$67063.27. Disbursements: \$44072.68. Balance Savings (12/31/2024): \$183640.10. Balance Fire Truck Millage Account: \$157963.08. Balance Road Millage Fund: \$110361.25. Balance Road Improvement Fund: \$30145.65. Balance Road Bond Account: \$1060.05. Balance General Fund: \$4736.06. Balance CD – Embers: \$208528.29. Balance CD – Embers/FTMillage: \$260712.18. Balance Savings – Embers: \$5.00.

Pay Bills:

Moved Hetherington/seconded Balko, to **pay bills with checks numbered 10551 – 10609.** Motion carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, February 3, 2025, at 7:00 p.m. at the Munising Township Hall.

Adjournment:

Moved Willson/seconded Hetherington to **adjourn.** Carried. Meeting adjourned at 8:35 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor