

**Munising Township Regular Board Meeting Minutes  
February 3, 2025 7:00 p.m. – 9:00 p.m.**

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**Roll Call:**

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, Trustee Selina Balko, and Trustee Jolene Hetherington. Board Members Absent: None. Also present: Zoning Administrator Kathleen Lindquist, Assessor Corey McLaughlin, Fire Chief Ty Nesberg, Bob Balko, and Barry Hoover.

Supervisor Howard opened our February 3, 2025, meeting at 7:00 p.m. leading us with the pledge.

**Public Comment:** None.

**Approval of Minutes:**

Moved Balko/seconded Hetherington to **approve minutes of January 6, 2025 Township Board regular meeting**. Motion carried.

**Clerk's Correspondence/Report:**

Received a Happy New Year card from The Advisor of Manistique. Still working to wrap up change in signatories with PSB. They requested a memorandum to go along with our signed minutes. Attended another webinar on the Earned Sick Time Act. Updated our website. The minutes of the January 8 Planning Commission meeting are included in your packets. A corrected minutes of the October 16 Planning Commission was filed. There was a name misspelled.

**Supervisor's Correspondence/Report:**

Received Notice from DTE Gas Company requesting approval of a Gas Cost Recovery Plan, 5-year Forecast and Monthly GCR Factor for the 12 months ending March 31, 2026, on February 12, at 10:00 a.m. via video/teleconference. Received correspondence from Cable America that they will no longer provide cable television service to Shingleton area effective January 2, 2025. Received a card and business card from Karl Bohnak introducing himself. Attended a webinar put on by Fahey Schultz about lame duck session and bills that passed and did not pass. Road paving bids will be opened on March 12 at the Road Commission.

**Requested Items:**

- A. Zoning Administrator: Present and provided update. There are 93 registered short-term vacation rentals.
- B. Assessor: Present and provided update.

**Unfinished Business:**

- A. Employee Paid Time off/Paid Sick Leave: Board discussed and will adhere to ESTA requirements.
- B. Michigan Baseball Congress Request to Use Duck Field in Shingleton: The board did not receive any response to the correspondence, so it was removed from the agenda.
- C. Property Policy: Moved Hetherington/seconded Balko to accept changes as presented.

**New Business:**

- A. Support Home Delivered Meal (HDM) Program – Alger County Commission on Aging: Moved Hetherington/seconded Balko **to appropriate \$8000 for HDM program**. Carried.
- B. Support UPSET: Moved Howard/seconded Decet **to appropriate \$2000 to UPSET**. Carried.
- C. Poverty Exemption Guidelines: Moved Balko/seconded Willson **to adopt the Poverty Exemption Guidelines for 2025, plus 25%**. Carried.
- D. Non-elected Position Employee Wages: Moved Hetherington/seconded Balko **to pay Zoning Administrator \$1000 bonus for digitizing zoning records**. Carried. The board discussed wages. A motion was made by Balko, seconded by Decet, **to adopt the proposed raises as stated**. Carried.
- E. Zoning Ordinance Amendments: Moved Howard/seconded Balko **to adopt recommended changes to the Zoning Ordinance**. Carried.
- F. Budget Amendments: Moved Howard/seconded Hetherington **to increase Landfill "Monitoring Fees" by \$1000, decrease Streetlights "Electric" by \$1000**. Carried.
- G. 2025-26 Budget: Board discussed in detail.

**Fire Department:**

Present and provided update.

**Committee Reports/Board Comments:** None.

**Public Comment:**

Comment was received by one resident who would like the board to consider implementing a moratorium on short-term rentals.

**Treasurer's Report:**

Balance Savings (12/31/2024): \$183640.10  
Receipts: \$139069.48  
Disbursements: \$31357.56  
Balance Savings (1/31/2025): \$291352.02  
Balance Fire Truck Millage Account: \$220547.62  
Balance Road Millage Fund: \$194047.88

Balance Road Improvement Fund: \$30162.60  
Balance Road Bond Account: \$1060.95  
Balance General Fund: \$5000.00  
Balance CD – Embers: \$208528.29  
Balance CD – Embers/FTMillage: \$260712.18  
Balance Savings – Embers: \$5.00

**Pay Bills:**

Moved Hetherington/seconded Balko, to **pay bills with checks numbered 10610 – 10667**. Motion carried.

**Next Meeting:**

Next regular monthly meeting is scheduled for Monday, March 3, 2025, at 7:00 p.m. at the Munising Township Hall.

**Adjournment:**

Moved Hetherington/seconded Willson to **adjourn**. Carried. Meeting adjourned at 9:11 p.m.

Respectfully Submitted by Patty Willson, Clerk

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Patty Willson, Clerk

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Lisa Howard, Township Supervisor