

Munising Township Regular Board Meeting Minutes
April 7, 2025 7:00 p.m. – 8:20 p.m.

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, and Trustee Jolene Hetherington. Board Members Absent: Trustee Selina Balko. Also present: Zoning Administrator Kathleen Lindquist, Assessor Corey McLaughlin, Fire Chief Ty Nesberg, and Devin Maddox.

Supervisor Howard opened our April 7, 2025, meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None.

Approval of Minutes:

Moved Hetherington/seconded Decet to **approve minutes of March 3, 2025 Township Board regular meeting**. Motion carried.

Clerk's Correspondence/Report:

Received Fahey newsletter. Received letter from Landmark Dividend to purchase cellular tower. Received a thank you letter from UPSET. Updated the 2025/26FY budget in QuickBooks and updated the Wages and Salaries form; both are in your packets. The minutes from the March 12 Planning Commission meeting are included in your packets.

Supervisor's Correspondence/Report:

Received communication from Charter that on or around March 31 they will launch Comercio, a Spanish-language economic news network on channel 340. Received Notice from DTE Gas Company requesting approval for Reconciliation Decoupling Mechanism for the period January 1, 2024 through November 20, 2024, on April 22 at 9 a.m. via video/teleconferencing. We received our IRS Registration Number to be able to file for the solar tax credits. Noticed that the northeast floating dock at the boardwalk appears to be compromised. Completed the Spring 2025 Michigan Public Policy Survey. Submitted the final Coronavirus State and Local Fiscal Recovery Funds (SLFRF) report for the ARPA Funds.

Requested Items:

- A. Zoning Administrator: Present and provided update. Working on the Good Citizen Policy for short-term vacation rentals.
- B. Assessor: Present and provided update.

Unfinished Business:

- A. Vacation Rental Limits: No update from CUPPAD at this time. Learned that a Housing Assessment was completed in Alger County in 2019.
- B. Hiawatha Township Mutual Aid Agreement: Moved Willson/seconded Hetherington to **accept the Mutual Aid Agreement with Hiawatha Township**. Carried.
- C. DNR Trust Fund Grant – Prime Professional: Board discussed and will consult with UP Engineers and obtain quotes for a boundary survey.

New Business:

- A. Spring Clean-Up Day: Board discussed, and tentative clean-up day is May 31.
- B. Generic Service Contract: Moved Hetherington/seconded Howard to **adopt generic contract services form**. Carried.
- C. Alger Parks & Recreation Support: Invoice of \$31,515 due.
- D. Request for Support for 4th of July Committee: Moved Howard/seconded Decet to **support the 4th of July Committee in the amount of \$500**. Carried.
- E. Request for Support for Senior All Night Committee: Moved Howard/seconded Willson to **support the Senior All Night Committee in the amount of \$500**. Carried.
- F. Request for Support for Pictured Rocks Road Race: No motion offered to support road race.
- G. MTA Training Opportunities: Moved Howard/seconded Decet to **allow Trustee Hetherington to attend Trustee and Board of Review classes**. Carried.
- H. Replacing Hall Exit Signs: Moved Hetherington/seconded Willson to **contract out replacement of EXIT signs (x6) and emergency lights (x8) for up to \$1,500**. Carried.
- I. Shingleton Community Building Demolition: Board discussed and board consensus to demo lot to grade.

- J. Blight Enforcement Officer: Board consensus to seek Blight Enforcement Officer to handle complaints at \$20 per hour, and mileage from township to property.

Fire Department:

Present and provided update. Beginning to work on basic specifications for 3,000 gallon, 2-person cab, pumper tanker estimates.

Committee Reports/Board Comments:

Decet would like to discuss recycling soon.

Public Comment:

A resident asked if a peddler license is needed for selling fundraiser products.

Treasurer's Report:

Balance Savings (2/28/2025): \$337,350.45

Receipts: \$17,373.35

Disbursements: \$23,864.15

Balance Savings (3/31/2025): \$330,859.65

Balance Fire Truck Millage Account: \$283,926.60

Balance Road Millage Fund: \$278,719.90

Balance Road Improvement Fund: \$30,162.60

Balance Road Bond Account: \$1,062.67

Balance General Fund: \$4,628.69

Balance CD – Embers: \$212,489.47

Balance CD – Embers/FTMillage: \$264,527.29

Balance Savings – Embers: \$7.77

Pay Bills:

Moved Hetherington/seconded Decet, to **pay bills with checks numbered 10747 – 10803**. Motion carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, May 5, 2025, at 7:00 p.m. at the Munising Township Hall.

Adjournment:

Moved Hetherington/seconded Decet to **adjourn**. Carried. Meeting adjourned at 8:20 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor